

**Upper Paxton Township Board of Supervisors  
Regular Monthly Meeting  
November 14, 2012**

Those in attendance: Ron Hepner, John Orr and Joseph Snyder, Supervisors; Betty Warfel, Secretary/Treasurer; and Peter Howland, Esquire.

The meeting was called to order by Chairman Ron Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

**Public Comments:**       None

Minutes of the October 8<sup>th</sup> Workshop meeting, the October 10<sup>th</sup> Regular Monthly meeting, the October 27<sup>th</sup> and October 29<sup>th</sup> Emergency Meetings were reviewed by the Supervisors. Joe Snyder made a motion to accept the minutes of the October meetings as written. Second by John Orr. All in favor, motion carried.

Treasurer Warfel presented a monthly financial statement and list of bills for payment. Following review of the treasurer's report, Joe Snyder made a motion to approve payment of the bills. John Orr seconded the motion. With all in favor, motion carried.

**Old Business:**

Proposed Open Burning Ordinance: Supervisors reviewed the revised proposed Open Burning Ordinance prepared by Attorney Howland. A revision was made to Section 7.1.6. Following discussion, Ron Hepner made a motion to proceed to advertising the proposed Open Burning Ordinance for approval at the December monthly meeting. Joe Snyder seconded the motion. All in favor, motion carried. Attorney Howland will provide Secretary Warfel with a revised copy of the proposed ordinance and a notice for advertisement in the Upper Dauphin Sentinel. Secretary Warfel will send a copy of the proposed ordinance to Doug Snyder, Millersburg Fire Chief. The Board will also establish new street width requirements to amend the provisions of the ordinance setting forth the current widths in the Township's Code. With respect to the proposed Susquehanna River Ordinance, Attorney Howland will provide a revised copy of this ordinance and revised maps will be requested from Dauphin County.

Review of Proposed 2013 Township Budget: Minor revisions were made to the proposed budget document. John Orr moved that the proposed 2013 Upper Paxton Township be advertised in the Upper Dauphin Sentinel. Second by Joe Snyder. With all in favor, motion carried.

Discussion of Investment Options for Township Funds: Supervisors requested that Attorney Howland review his firm's legal files to determine the amount of Township funds that are currently encumbered as a result of the Dauphin Meadows Landfill Settlement Agreement. Discussion ensued of options for the large encumbered sums under the guidelines of the Second Class Township Code. John Orr made a motion that we take the capital from the two Certificates of Deposit currently maturing and transfer those amounts into a Money Market Account or the Township's General Checking Account to allow us time to explore options for long-term investment with the maximum in any bank being \$250,000. Second by Ron Hepner. All in favor, motion carried. Long-term investment will have staggered maturity dates in order to keep funds available in the event of an emergency. Ron Hepner will check the current Money Market Account rates at Halifax National Bank.

Fire Tax Exoneration Request for Harvey Coleman, Jr.: The Board reviewed the documentation received from the Dauphin County Tax Assessment Office which exonerated Mr. Coleman from paying the real estate taxes on his property located at 100 Wilt Boulevard from July 1, 2012 to June 30, 2016. Mr. Coleman has completed the required process to be exonerated from the property tax. Further research will be done whether this exoneration extends to the Township's fire tax and a decision on this request will be made at the December monthly meeting.

Humane Society Policy: Chairman Hepner prepared a proposed policy regarding surrender of stray animals to the Humane Society under the Township's Agreement. John Orr moved that the Supervisors will notify the Humane Society that they will not honor the cost incurred by any resident taking a stray animal to the Humane Society without the express written permission of the Supervisors. Ron Hepner seconded the motion. With all in favor, motion carried. A written permission slip will be developed.

Burned out Building Ordinance: Insurance and enforcement issues with respect to an ordinance covering demolition or repairs to burned out buildings were discussed. Attorney Howland will prepare a proposed ordinance for the Board's review.

Fire Hydrant Billing Clarification: Supervisors reviewed a draft letter to the Millersburg Area Authority prepared by John Orr requesting clarification of the origin of the billing for fire hydrants in the Township. With all Supervisors in agreement, Secretary Warfel was directed to prepare the correspondence for signature.

Possible Sale of Township Property in Lenkerville: Supervisors discussed steps that would need to be taken prior to sale of this property. Title search to verify the Township's sole ownership of the land and a possible Subdivision Plan setting forth the exact property lines may be needed.

Revision of the Township's Personnel Policy: Supervisors are continuing to review and revise the guidelines contained in the current policy.

Availability of Sewage Enforcement Officer: Vincent Wayne has informed the Supervisors that Buchart-Horn does not have a Sewage Enforcement Office on their staff.

### **New Business**

Zoning Hearing Board Membership: David Fralick's term will end in December, 2012; and he is willing to be appointed to another term on the Board. Randy Feidt's term will expire in December, 2013. At that time, due to personal time constraints, Feidt does not desire to be appointed to another term.

Worker's Compensation Insurance Rates: Charlie Day, of H.Z. Kerstetter, has contacted Chairman Hepner to request that his agency be allowed to propose Worker's Compensation Insurance rates. Day feels that his agency may be able to provide this insurance at a lower cost than the Township currently receives from PSATS. Hepner will contact Mr. Day to discuss this matter.

Robert & Pamela Daniels and Robert Daniels, Jr. and Lori Daniels Subdivision Plan: Comments were received from the Dauphin County Planning Commission on November 14, 2012, with respect to this plan. The Commission will consider the plan on December 3, 2012. This correspondence informed

the Supervisors that a waiver of a preliminary plan was requested by the applicant. Ron Hepner made a motion that the Supervisors add an amendment to Monday's approval of the Daniels' Final Subdivision Plan that the Board will waive the preliminary plan. Second by Joe Snyder. All in favor, motion carried.

Repairs to the Tar Buggy: This machine was not designed for long-term use. A burner kit could be purchased to repair the buggy for \$180. A representative from Lowe's could bring up equipment that might meet our needs that could be rented for purchased. Millersburg Borough is willing to lend us the melter to increase time efficiency while crack sealing.

Stormwater Issue at Etzweiler property: Chairman Hepner met with Dick Etzweiler to discuss the best way to divert the stormwater runoff from crossing the Township's roadway. The road crew could place an inlet, pipe and rip rap. Although a portion of the area is not on the Township's right of way, the property owner has given permission to proceed with the planned action.

Township's Logo appears on Private Company's Advertisement: A telephone complaint was received that a private company has included the Township's logo in its advertisement as an endorsement of their services. The complaint will be investigated. If this allegation proves to be accurate, correspondence will be prepared reprimanding the company's owner for his action.

**Public Comments:** None

With no further business to be discussed, Ron Hepner made the motion to adjourn. John Orr seconded the motion. With all in favor, meeting adjourned at 9:00 p.m.

Respectfully submitted,

Betty A. Warfel, Secretary