

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
January 12, 2021**

Those in attendance: Robert Stoner, John Orr, and Bob Coleman; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, and Rich Wiest; Roadmaster.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the December 23rd monthly meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Minutes of the January 4th Reorganizational Meeting were reviewed. John Orr made a motion to approve these minutes with the following change: under Zoning Hearing Board, reappoint John Green to serve a 3-year term (no need to reappoint the other members as their terms are still in effect). Second by Bob Coleman. All in favor, motion carried. Luanna Zimmerman presented the December financial reports and a list of bills to be paid. Upon review of these documents, Bob Coleman made a motion to approve the financial documents and pay the bills. Second by John Orr. All in favor, motion carried.

Old Business:

1. John Orr informed the Board that he had spoken with Doug Wolfgang with the PA Department of Agriculture concerning a portion of land along Snyder Mill Road. Because this land is in the Agricultural Preservation Program, before it can be purchased to relocate the road, Eminent Domain paperwork must be completed & filed. Solicitor Howland was asked to research this. John Orr made a motion to retain Burch Associates to do a field survey to determine existing right-of-way lines & the topography of the area. After the survey, the Board will discuss the possible realignment of the road, pending review by Pete Howland. Second by Bob Coleman. With all in favor, motion carried.
2. Robert Stoner reported that the Board of Supervisors recently met with members of the Millersburg Ambulance Association. Stoner said that it was an informative meeting and that they are scheduled to meet again in February. Matters on how to move forward to possibly assist the Millersburg Ambulance Association were discussed with Solicitor Howland.
3. The Kocher-Hottenstein Glen Park was discussed. It is the intention on the Board to apply for a DCNR Grant to make improvements in the park. Luanna Zimmerman was asked to schedule a virtual meeting with the State representative.
4. The Board reviewed an email, from Justin Mendinsky, with Herbert, Rowland & Grubic, regarding the update to the Township's Act 537 Plan. Mendinsky said he wants to meet with the Board and Township S.E.O.s Brian & Carrie McFeaters to review the results of the sanitary surveys and well water samples and discuss the submission to PA DEP. Luanna Zimmerman was asked to schedule this meeting during the 1-27-2021 regularly scheduled Township meeting.

New Business:

1. Uniform Construction Code inspections for Upper Paxton Township were discussed. John Orr recommended to contact and possibly meet with some firms that perform UCC inspections. Upper Paxton Township currently uses Light – Heigel Associates for these inspections. The possibility of having more than one firm to do these inspections was discussed. Having more than one firm would enable residents to choose who they would like to have do this work.
2. Engineering for 2021 was discussed and tabled for the time being. This will be revisited at a future meeting.
3. Robert Stoner made a motion to appoint Light – Heigel Associates as Zoning Officer for Upper Paxton Township for 2021. This appointment includes zoning administration, stormwater review, and subdivision/land development review. Second by Bob Coleman. With all in favor, motion carried.
4. Articles for a Spring 2021 Newsletter were discussed. It is planned for the newsletter to be mailed to residents in March of 2021.
5. Robert Stoner made a motion to reappoint Brian McFeaters and Carrie McFeaters as Township Sewage Enforcement Officers for 2021. Second by John Orr. All in favor, motion carried.
6. Luanna Zimmerman said that Roadmaster Wiest asked her to contact Golden Equipment for the rental of a street sweeper for the week of April 12, 2021.
7. Robert Stoner made a motion to place the \$100,000 plus the interest from the CD that is maturing on 1-17-2021 in the General Fund Account. Second by Bob Coleman. With all in favor, motion carried. (This CD is currently invested with Mid Penn Bank.) Reinvesting this money will be revisited at one of the February 2021 meetings.

Public Comments: None

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. All in favor, motion carried. Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer