

**Upper Paxton Township Board of Supervisors
Reorganizational Meeting Minutes
January 4, 2021
1:00 p.m.**

The meeting was called to order at 1:00 p.m. Present were John Orr, Robert Stoner, and Bob Coleman; Supervisors, Rich Wiest; Roadmaster, and Luanna Zimmerman; Secretary/Treasurer.

Luanna Zimmerman was appointed temporary chairperson on a motion by Robert Stoner, Second by Bob Coleman. With all members voting in favor, motion carried. Luanna Zimmerman called for nominations for **Chairman**. On a motion by Bob Coleman, Robert Stoner was nominated for and appointed as Chairman of the Upper Paxton Township Board of Supervisors. John Orr seconded the motion. All members voting in favor, motion carried.

Vice Chairman – On a motion made by Bob Coleman, 2nd by Robert Stoner, John Orr was nominated for Vice-Chairman. All members voting in favor, motion carried.

2nd Vice-Chairman – On a motion by Robert Stoner, with 2nd by John Orr, Bob Coleman was nominated for 2nd Vice-Chairman. All members voting in favor, motion carried.

Secretary/Treasurer – On a motion by Robert Stoner, 2nd made by Bob Coleman, Luanna Zimmerman was appointed as Secretary/Treasurer. All in favor, motion carried.

Roadmaster – On a motion by Bob Coleman, 2nd made by Robert Stoner, Rich Wiest was appointed as roadmaster. All in favor, motion carried.

Engineer – The appointment of Township Engineer was discussed and tabled and will be revisited at a future meeting.

Solicitor – On a motion by John Orr, 2nd made by Robert Stoner, Wix Wenger & Weidner was appointed as Township Solicitor. With all in favor, motion carried.

Zoning Hearing Board – John Orr made a motion, 2nd by Bob Coleman to reappoint John Green to serve another 3-year term. All in favor, motion carried.

Equipment Operators – On a motion by Robert Stoner, 2nd by Bob Coleman, all Supervisors and authorized personnel are retained as equipment operators. All Supervisors and the Roadmaster are authorized to hire qualified operators and employees during emergency conditions, if needed. All in favor, motion carried.

Meeting Dates – All regular monthly meetings will be held on the 2nd Tuesday at 7 p.m. and on the 4th Wednesday beginning at 10 a.m., (Except for the months of September and December, the second monthly meeting will be held on the 5th

Wednesday at 10:00 a.m. on those 2 months.) as per a motion made by John Orr, second by Bob Coleman, with all in favor, motion carried, as established at the December 8, 2020 meeting. Proof of Publication of Meeting Notice in the *Upper Dauphin Sentinel* is on file.

Upper Dauphin Council of Governments Delegate – On a motion by John Orr, with 2nd by Bob Coleman, Robert Stoner was named as the COG Delegate and Luanna Zimmerman was named as alternate. All members voting in favor; motion carried.

Dauphin County Tax Collection Committee Delegate – On a motion by John Orr, with 2nd by Bob Coleman, Robert Stoner was named as the DCTCC Delegate. All members voting in favor; motion carried.

Treasurers Bond – Set at \$1,000,000.00 with Penn National Insurance: on a motion by Robert Stoner, and 2nd by John Orr. All members voting in favor, motion carried.

State Convention – Bob Coleman made a motion authorizing all Township employees and supervisors to attend the Convention if they wish to do so. Second by Robert Stoner. John Orr made a motion to designate Robert Stoner as the Township’s voting delegate at the Convention. Second by Bob Coleman. All in favor, motion carried.

Funds Depository – Bob Coleman made a motion to keep funds on deposit at Mid Penn Bank and any other FDIC Insured Financial Institutions as deemed appropriate by the Board. Second by John Orr. All in favor, motion carried.

Millersburg Fire Company Auditor – Robert Stoner moved that Jo Ann Horchler be approved to act as the Township’s auditor for the 2020 financial records of the Millersburg Fire Company. Second by Bob Coleman. With all in favor, motion carried.

Emergency Responders – Millersburg Ambulance Association is named as the primary ambulance service provider with Life Team/Medic 6 as the 1st due at ALS situations. Motion by Bob Coleman, second by John Orr. All in favor, motion carried.

Rental Fees: The rates for 2021 are as follows (for other municipalities, water authority, and school districts where reciprocal services are not possible):

GRADER	\$95.00 Per Hour
J/D LOADER	\$95.00 Per Hour
BACKHOE	\$85.00 Per Hour
CHIPPER	\$60.00 Per Hour
DUMP TRUCK	\$75.00 Per Hour
SNOWPLOWING	\$75.00 Per Hour
LARGE MOWER	\$50.00 Per Hour
SMALL MOWER	\$40.00 Per Hour

LARGE ROLLER	\$40.00 Per Hour
SMALL ROLLER	\$30.00 Per Hour
TRACK SKID LOADER	\$85.00 Per Hour (w/bucket, grappling arm, and dozer blade)
TRACK SKID LOADER IMPLEMENTS	\$45.00 Per Hour (grinder & snow blower)
TAX OFFICE RENT	\$ 0.00 Per Day

Robert Stoner made a motion to approve the rental fee rates for 2021 with an additional charge of 1.5 times the operator's hourly rate for the operator's services. Bob Coleman, 2nd. With all in favor, motion carried.

Wage Scale – The wage scale for 2021:

Richard Wiest - \$19.90 + \$1.00 (Roadmaster)
David Rhoades - \$19.90
Brian Cole - \$19.65
Luanna Zimmerman - \$20.29

Robert Stoner made a motion to approve the wage scale for full-time employees for 2021. Second by Bob Coleman. With all in favor, motion carried.

Allen Deibler - \$14.75
Torrey Miller - \$14.75
Patricia Guarneri - \$15.25
On-Call Part-time Help - \$14.75

Robert Stoner made a motion to approve the wage scale for part-time help for 2021. Second by Bob Coleman. With all in favor, motion carried.

Employee Benefits:

Robert Stoner made a motion to contribute \$1,500.00 to each full-time employee's individual retirement plan to be paid to the employee on or by January 31, 2021. Second by John Orr. (This will be paid out as stated in the Employee Personnel Policy Handbook.) All in favor, motion carried.

Additional Business:

John Orr made a motion to pay the IRS rate, for 2021, of .56 cents per mile for reimbursable miles charged to the Township. Second by Bob Coleman. All in favor, motion carried.

Motion to adjourn made by Robert Stoner. Second by Bob Coleman. All in favor, motion carried. Meeting adjourned at 2:20 p.m.

Submitted by,

Luanna Zimmerman,
Secretary/Treasurer