

**Upper Paxton Township Board of Supervisors  
Regular Monthly Meeting  
March 10, 2020**

Those in attendance: Robert Stoner, John Orr, and Bob Coleman; Supervisors, Luanna Zimmerman; Secretary/Treasurer, Pete Howland; Solicitor, Carrie McFeaters, Brian McFeaters, Justin Mendinsky, Brian Paul, Wyatt Paul, Jeff Hepner, Doug Snyder, Doug Orr, Rich Wiest, Tom DeWees, Tommy DeWees II, and Mark Brosius.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

**Public Comments:** Supervisor Stoner said that public comments will be held until after the presentation, from Justin Mendinsky, on the Act 537 update.

**Approval of Minutes and Financial Report:** Minutes of the February 26<sup>th</sup> monthly meeting were reviewed. John Orr made a motion to approve the meeting minutes. Second by Bob Coleman. With all in favor, motion carried. Luanna Zimmerman presented the February financial report and a list of bills to be paid. Upon review of these documents, John Orr made a motion to approve the financial documents and pay the bills. Second by Bob Coleman. All in favor, motion carried.

**Old Business:**

1. Chairman Robert Stoner provided a brief history of the Township's current Act 537 Plan. Stoner said that work was done in the late 1990s then stopped. PA DEP is now demanding that the Township update the Plan in order to come into compliance with their regulations. Stoner also said that the Board has contracted with Herbert, Rowland & Grubic and Township SEOs Brian and Carrie McFeaters to do the required survey and data collection and come up with the best possible solution for everyone involved, and to satisfy the requirements set forth by PA DEP. The meeting was turned over to Justin Mendinsky from Herbert, Rowland & Grubic. Mendinsky provided the Board and the public with a general overview on the Act 537 Sewage Facilities Plan. He said approximately 105 homes would be randomly chosen to participate in a survey and visual inspection of their on-lot disposal system (OLDS). The Township SEOs will also collect a water sample and the homeowner will receive the results free of charge. HRG will prepare a summary report using the data from the collection process. This will be used to determine the "Needs Analysis" for the Township. Mendinsky also provided a proposed schedule which is as follows:
  - March 2020: Mailing of OLDS Survey and scheduling of field visits
  - April – May 2020: OLDS and Well Water Surveys
  - June – July 2020: Compilation of survey results and mapping exhibits
  - August 2020: Draft Summary Report submission to the Board of Supervisors
  - September 2020: Public Presentation at Board of Supervisors Meeting & review the need for a Tier 2 Survey
  - Phase 2 Formal Act 537 Plan Preparation to follow completion of Needs Analysis

The meeting was then open for questions from the public. Jeff Hepner asked how homes are going to be chosen. Mendinsky said that the sampling is to be chosen at random. Brian Paul inquired as to what types of repair are available for a faulty system. Brian

McFeaters provided information on different types of on-lot disposal systems. The public was invited to pick up sample forms and to voluntarily participate in the survey.

2. Bob Coleman said that there was a meeting at Landfill Road with a representative from PPL and a landowner with a fence located in the township right-of-way. He said that currently there is a plan to relocate a portion of the road within the right-of-way. This would relieve the township from having to stabilize the streambank. The end result will be to resurface Landfill Road from Hoy Road to State Route 209.
3. Robert Stoner said that at the previously advertised bid opening meeting held on 3-6-2020 the following bids for paving and patching on various Township roads were opened and read. They are as follows:

**Paving Bids:**

Pennsy Supply, Inc.- **\$121,567.00 (FB-2)**

New Enterprise Stone & Lime Co., Inc. - **\$86,860.00 (FB-2)**

Hammaker East, LTD - **\$79,992.00 (FB MODIFIED)**

**Patching Bids:**

SS Witmer - **\$61,397.44**

New Enterprise Stone & Lime Co., Inc. - **\$63,100.60**

Pennsy Supply, Inc. - **\$121,672.45**

John Orr made a motion to award the paving bid project to Hammaker East, LTD in the amount of \$79,992.00. Second by Bob Coleman. With all in favor, motion carried. Bob Coleman made a motion to award the patching bid project to SS Witmer in the amount of \$61,397.44. Second by John Orr. All in favor, motion carried.

4. Bob Coleman made a motion to hire Brian Cole and Richard Wiest as full-time employees to work on the Township Roadcrew. Second by John Orr. With all in favor, motion carried. Coleman said having a roadcrew of four people will possibly eliminate the need for part-time help. Employment packages will be offered to both Cole and Wiest.

**New Business:** None

**Public Comments:** 1. Jeff Hepner inquired about a property located in Paxton. Hepner provided a picture showing random junk lying in the yard. Luanna Zimmerman will identify the property and instruct Zoning Officer Marty Sowers to send a letter to the property owner asking for the junk to be removed. 2. Tommy DeWees II inquired about a property in the Township that is zoned Commercial. Supervisor Stoner informed him that as of this date the Township has not received any plans from the landowner.

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. All in favor, motion carried. Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer