

**Upper Paxton Township Board of Supervisors
Monthly Meeting
November 27, 2019**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Luanna Zimmerman, Secretary/Treasurer; Steve Erdman, Roadmaster; John Hoffman, and Dave Rhoades.

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag. Robert Stoner made a motion to approve the minutes from the November 12th meeting. Second by John Orr. With all in favor, motion carried. Ron Hepner made a motion to pay the bills. Second by Robert Stoner. All in favor, motion carried.

Public Comments: None

Roadmaster's Report: Roadmaster Erdman informed the Board that blacktop has been placed on the bad spots on Landfill Road as a temporary repair, the roadcrew borrowed a leaf vacuum from Millersburg Borough and used it to clean out gutters on several roads, the debris in the compost lot was ground up and removed, a basin was installed on Landis Drive, and potholes on dirt roads were filled in. John Hoffman asked for approval to have Maxwell install an air tail gate on the 750 truck for \$500 and Land Pro to do repairs, in the amount of \$2,411.82, on the grader. Robert Stoner made a motion to have the air tail gate installed on the 750 truck in the amount of \$500 and for Land Pro to do the repairs on the grader in the amount of \$2,411.82. Second by John Orr. With all in favor, motion carried. John Hoffman also provided the Board with a quote of \$13,000 for the purchase of a new leaf vacuum. Hoffman also said that the street sign for Guys Road needs to be replaced.

Old Business:

1. The Board reviewed the proposed Agreement, drawn up by Pete Howland, between Paxton Precast and Upper Paxton Township, for the property located at 725 Paxton Drive, Dalmatia, PA 17017. Several concerns pertaining to required permits and a performance bond were discussed. John Orr said he will call Pete Howland to discuss these issues. This was tabled for the time being and will be revisited at the 12-10-19 meeting.
2. John Orr informed the Board that he had reviewed the full-sized drawing for Landfill Road provided by Light – Heigel. Orr recommended meeting with PA DEP to find out if they would allow a rubber tire machine in the stream bottom. It was discussed to place a wall, 4-5 barriers high, back filling against the wall to stabilize the streambank and not relocating the road. Orr said that he will contact PA DEP to discuss the possibility of this work.
3. John Orr made a motion to retain Herbert, Rowland & Grubic, Inc. for Option #2 of their recent proposal for updating the Township's Act 537 Plan, contingent upon

concurrence with PA DEP after their review of the proposal. Second by Robert Stoner. All in favor, motion carried.

4. John Orr made a motion to hold the second monthly meetings on the fifth Wednesday of the following months for 2020: January, April, and July. Second by Robert Stoner. With all in favor, motion carried.
5. The Board asked Luanna Zimmerman to send a letter informing the Millersburg Fire Company that the Board will be donating \$25,000.00, out of the General Fund, in 2020, to be placed in the Apparatus Fund. The fire tax millage for Upper Paxton Township residents will remain at 0.8240 mills for 2020. The Board intends to revisit this for 2021 during the Township budgeting process.

New Business:

1. The Township's current fee schedule was reviewed. The possibility of charging a recording fee for Operation & Maintenance Agreements pertaining to stormwater will be discussed at the 12-10-19 meeting.
2. Robert Stoner made a motion to contract with Golden Equipment for a street sweeper for the week of 4-27-20 in the amount of \$2,600.00. (The availability of renting the street sweeper a week or two earlier is being looked into.) Second by Ron Hepner. All in favor, motion carried.
3. John Orr made a motion to participate in the PSATS disability insurance, in 2020, for all full-time employees. Second by Robert Stoner. With all in favor, motion carried.
4. John Orr suggested that all full-time employees look into investing the retirement contribution provided to them by the Township. Orr said employees could provide the Township with their investment firm information and the money would go directly to the investment firm(s) for the employees. This will be revisited at a future meeting.
5. Robert Stoner asked Luanna Zimmerman to contact Tri – County Regional Planning Commission to place a traffic counter on the East side of the Cornell Drive/Earl Drive intersection.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn into Executive Session. John Orr seconded the motion. With all in favor, meeting adjourned into Executive Session at 11:40 a.m. to discuss personnel issues.

Following discussion, the meeting reconvened at 11:46 a.m.

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 11:47 a.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer