

**Upper Paxton Township Board of Supervisors
Monthly Meeting
July 24, 2019**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Luanna Zimmerman, Secretary/Treasurer; Steve Erdman, Roadmaster; John Hoffman, Dave Rhoades, and Terry Hoffman.

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag. Robert Stoner made a motion to approve the minutes from the July 9th meeting. Second by John Orr. With all in favor, motion carried. John Orr made a motion to pay the bills. Second by Robert Stoner. All in favor, motion carried.

Public Comments: Terry Hoffman asked if cold patch could be placed around the turn, along the side, of a portion of Schoolhouse Lane. John Orr said that his suggestion would be to place a gutter along the road before this area to prevent water from running and washing out this area. Orr said that he would have the roadcrew look at this.

Roadmaster's Report: Roadmaster Erdman informed the Board that the 2019 contracted road projects have been completed. Erdman said that he and Dave Rhoades are working on roads in Paxton and John Hoffman is doing roadside mowing. He also said that there is more repair to be done on dirt roads and pipe work to be completed. John Orr recommended that pipe and underdrain work on Landfill Road be given priority so that this road would be ready for contracted work in 2020. Orr stated that Light – Heigel is currently working on a design for roadwork on Landfill Road.

Old Business:

1. Ron Hepner said that he had spoken with Zoning Officer Marty Sowers. Sowers informed him that a denial letter was mailed on July 15, 2019, to the owner, Daniel Schlegel, of Paxton Precast, LLC. This was in response to the submittal of an Application for Zoning Permit for an addition to an existing commercial building owned by Paxton Precast, LLC, located at 725 Paxton Drive in Upper Paxton Township. The Board acknowledged that they are waiting on a revised plan for this property from William Burch of Burch Associates. This revised plan will address the stormwater concerns of the Supervisors. Hepner informed the Board that because of time constraints Sowers had to provide a response to Mr. Schlegel. This will be revisited again once the revised plan is received from William Burch.
2. The Supervisors reviewed a Request for Proposals, written by John Orr, for work for the Township's Act 537 Plan. Luanna Zimmerman was instructed to send this RFP to Rettew, Herbert, Rowland & Grubic, Light – Heigel, and Act One.

3. Robert Stoner made a motion to accept the following recommendation from Township Solicitor Pete Howland in regard to the single shed exclusion (which is located in, **Part 18, Section 27-1803, 1.**, of the Upper Paxton Township **Zoning Ordinance; Chapter 27.**) with regards to a mobile home park. Howland recommended that it would be ok to consider each mobile home lot in a mobile home park as having the benefit of the single shed exemption to the permit requirement – each of the lots is permitted by law and intended to be used, developed, and built upon as a unit, therefore; each mobile home lot gets the benefit of the exemption. Second by John Orr. With all in favor, motion carried. It was discussed how this one-time exclusion for a shed will be tracked administratively. Luanna Zimmerman was asked to create a Zoning Permit Application specifically for the construction/placement of a shed.
4. Information for contracting with the Humane Society for stray dogs and cats found in Upper Paxton Township was reviewed. It is as follows: a \$250.00 contracting fee, \$122.00 per dog, \$265.70 per Pit Bull, \$135.70 per cat (no feral cats accepted), plus a \$50.00 per animal pick up fee. Luanna Zimmerman was asked to contact PSATS to find out the responsibility of the municipality for dealing with stray cats and dogs. This was tabled for the time being.

New Business:

1. The Board reviewed comments from the Dauphin County Planning Commission & Light – Heigel regarding a Subdivision Plan, submitted by Burch Associates, for Kent Zimmerman, Tax Parcels 65-018-027 & 65-018-028. Ron Hepner made a motion to approve this Subdivision Plan. Second by John Orr. All in favor, motion carried.
2. Ron Hepner said as per the current code of ordinances (**Chapter 21, Streets and Sidewalks, Part 3, Driveway Construction**) the ordinance states that the application for a driveway permit is to be submitted to the Codes Enforcement Officer. However, according to Township Solicitor Pete Howland, the Supervisors can enforce the ordinance or delegate the enforcement of this ordinance. (Currently Roadmaster Erdman has been approving/rejecting the driveway permits.) John Orr recommended Howland write a paragraph pertaining to this permit issuance so that the Board could act on it at the next meeting. Orr also made a motion to send a letter to a resident on Rising Sun Road requesting the removal of a hedge which impairs site distance when pulling out on to Rising Sun Road. Second by Ron Hepner. With all in favor, motion carried.
3. The Board reviewed invoice #1006362 in the amount of \$158,929.80, from Hammaker East LTD, for seal coating on various Township roads. This amount is the same amount as the contract amount. John Orr made a motion to pay the amount of \$158,929.80, out of Liquid Fuels funds, to Hammaker East LTD (Russell

Standard Corp.) for sealcoating on various Township Roads as per the contract.
Second by Robert Stoner. All in favor, motion carried.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. John Orr seconded the motion. With all in favor, motion carried. Meeting adjourned at 11:20 a.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer