

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
December 11, 2018**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner; Supervisors, Pete Howland; Solicitor, and Luanna Zimmerman; Secretary/Treasurer.

The regular meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the November 28th monthly meeting were reviewed. Robert Stoner made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Luanna Zimmerman presented the November financial report and a list of bills to be paid. Upon review of these documents, John Orr made a motion to approve the financial documents. Second by Robert Stoner. All in favor, motion carried. John Orr made a motion to pay the bills. Second by Robert Stoner. With all in favor, motion carried.

Old Business:

1. A design, with electrical specifications for a generator, from Henry Heberle of Carbaugh Engineering Services was received. The Board asked Luanna Zimmerman to contact Heberle for a larger version of the design and a cost estimate for the project. This will be revisited at the 12-26-18 meeting.
2. A revised cost estimate, in the amount of \$14,568.27, was received from Lykens Valley Fencing for security at the Township compost lot located on Isle of Q Road. The Board discussed proposed policies for dumping at the lot. Supervisor Hepner said that he will make a visit to North Lebanon Township (which operates a similar compost site) and get information from them regarding their policies for site usage. This was tabled and will also be revisited at the 12-26-18 meeting.
3. Luanna Zimmerman said that four Township residents obtained permits for the removal of wood from the Kocher – Hottenstein Glen Park. The Board discussed the possibility of the roadcrew moving some of the wood closer to the Park entrance to make it easier for residents to take. Robert Stoner made a motion to pay Pennington Tree Experts the balance of \$2,000 (as per the contract amount) owed to them for the cutting of trees in the Glen Park. Second by Ron Hepner. All in favor, motion carried.
4. John Orr said that he gave Keith Heigel information on material for streambank retention on Landfill Road. Heigel indicated that he is planning on attending the 12-26-18 Township meeting to provide the Board with information on how to proceed. Orr also said that a letter will be sent to Chris Hooper of the Dauphin County Conservation District updating him as to where we are at with the Landfill Road Streambank Stabilization Project.
5. An advertisement was placed in the 12-4-18 publication of the Upper Dauphin Sentinel letting residents know that the proposed 2019 budget for Upper Paxton Township is available for review at the Township building and that the Board would address any comments at the 12-11-18 meeting. At this time, no comments were received.

6. The Board reviewed two applications, AFP #7 in the amount of \$30,045.37 and AFP #8 in the amount of \$19,212.85, from Herbert, Rowland & Grubic on behalf of Farhat Excavating, as per the contract between Farhat Excavating and Millersburg Borough and the agreement between Millersburg Borough, Upper Paxton Township, and Dauphin County Economic Development for the stormsewer repair on Chelton Avenue (Upper Paxton Township) and portions of Millersburg Borough (to be paid by Millersburg Borough). John Orr made a motion to pay these two bills. Second by Robert Stoner. With all in favor, motion carried. The Board also reviewed three invoices from Herbert, Rowland & Grubic for engineering services for the above referenced project. The Township's share of 40% for these three invoices is \$22,563.24. John Orr made a motion to hold this payment until we receive an explanation from HRG or Millersburg Borough as to the cost overrun for engineering for this project. Second by Robert Stoner. All in favor, motion carried.
7. Solicitor Pete Howland said he had reviewed the Compliance Audit from the Department of Auditor General Bureau of Fire Audits for the Millersburg Area Ambulance Relief Association. John Orr said he had spoken with Vanessa Snyder, Treasurer for the Millersburg Area Ambulance Relief Association. Snyder said that they have retained legal counsel and are deciding how they will be moving forward.

New Business:

1. John Orr made a motion that after review of the cash balance in the General Fund and anticipated expenditures, to invest \$150,000.00 - \$300,000.00 of Township funds which are currently in the General Fund, in a checking account at Mid Penn Bank, in a CD with Mid Penn Bank for 12 months at 3% interest. Second by Ron Helper. With all in favor, motion carried.
2. The Board set a date of Saturday, April 13, 2019, from 7 a.m. to 12 noon, for Spring Clean-up for Township residents. Luanna Zimmerman will schedule delivery of the dumpsters and prepare an advertisement to appear in the Upper Dauphin Sentinel closer to the date of the event.
3. The Board discussed the proposed Greater Millersburg Public Shared Services Agreement from Millersburg Borough. This was tabled and will be revisited at a meeting in 2019.
4. Robert Stoner provided information on purchasing trees to be planted at the Township site. Ron Hepner made a motion to purchase 6 Sunburst Locust Trees totaling \$1,780.00. Second by Robert Stoner. All in favor, motion carried. Supervisor Stoner will order the trees for delivery in the Spring of 2019.

With no further business on the agenda, Ron Hepner moved to adjourn into Executive Session. Robert Stoner seconded the motion. With all in favor, meeting adjourned into Executive Session at 8:30 p.m. to discuss personnel issues.

Following discussion, the meeting reconvened at 8:40 p.m.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer