

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
July 10, 2018**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors, Luanna Zimmerman, Secretary/Treasurer, Scott Shambach, Michael Thomas, and Thomas Rubillo.

The regular meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the June 27th monthly meeting were reviewed. John Orr made a motion to approve the meeting minutes. Second by Robert Stoner. With all in favor, motion carried. Luanna Zimmerman presented the June financial report and a list of bills to be paid. Upon review of these documents, Robert Stoner made a motion to approve the financial documents. Second by John Orr. All in favor, motion carried. Robert Stoner made a motion to pay the bills. Second by John Orr. With all in favor, motion carried.

Old Business:

1. The Board opened two bids for the Township Municipal Site Paving Project. They are as follows: Mid – State Paving, LLC - \$111,495.00 and S.S. Witmer, Inc - \$83,272.00. John Orr made a motion to award the contract to S.S. Witmer, Inc. Second by Ron Hepner. With all in favor, motion carried.
2. A quote from MIS, in the amount of \$638.12, for a public computer monitor and installation was reviewed. Robert Stoner made a motion to approve the quote (not to exceed the \$638.12) and purchase the monitor pending an on-site consultation with the technician from MIS regarding the installation. Second by Ron Hepner. All in favor, motion carried.
3. The Board reviewed a complaint from a Township resident regarding high vegetation on a property located in Upper Paxton Township. After discussion, it was decided to discuss this complaint with Township Solicitor Pete Howland who was not present at this meeting.
4. An estimate from A & L Diesel, Inc, in the amount of \$11,222.40, for repairs to the 1997 International Truck was reviewed. After discussion, John Orr made a motion to approve the repair. Second by Robert Stoner. With all in favor, motion carried.

New Business:

1. Scott Shambach & Michael Thomas, of Meck – Tech, Inc., and Thomas Rubillo, of Family Practice Center, P.C., presented a sketch of the proposed Land Development Plan for tax parcel #65-030-084 (formerly occupied by Hardees). Shambach stated that Family Practice Center, P.C. is planning to renovate the existing building and add on to it. Shambach said they had met with Keith Heigel, of Light – Heigel, on 7-09-18, at the site to review various items and to make sure that this plan meets Township code

requirements. The Board reviewed the preliminary plan and went over the proper procedures of submission and review with the gentlemen. Shambach stated that it is the intent to submit the completed plan to the Tri – County Regional Planning Commission on or around July 30th so that they can review it at their scheduled meeting on 8-06-18. He said they will attend the regularly scheduled Upper Paxton Township Board of Supervisors meeting on August 14, 2018 to revisit this project and review the County comments with the Board.

2. John Orr made a motion to allow Luanna Zimmerman to use the Township's scanner, provided by Mid Penn Bank, to scan checks for tax payments into the Upper Paxton Township Tax Collector Bank Account. Second by Robert Stoner. All in favor motion carried.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer