

**Upper Paxton Township Board of Supervisors  
Regular Monthly Meeting  
April 10, 2018**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Pete Howland, Solicitor; Luanna Zimmerman, Secretary/Treasurer; Rachel Wert, Jessica Palmer, Lance Hoover, and Zachary Garber.

The regular meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

**Public Comments:** Ron Hepner welcomed the Millersburg High School Students and gave them a brief overview of the Township and explained the role of being a Township Supervisor.

**Approval of Minutes and Financial Report:** Minutes of the March 28<sup>th</sup> monthly meeting were reviewed. John Orr made a motion to approve the meeting minutes. Second by Robert Stoner. With all in favor, motion carried. Luanna Zimmerman presented the March financial report and a list of bills to be paid. Upon review of these documents, Ron Hepner made a motion to approve the financial documents. Second by Robert Stoner. All in favor, motion carried. Robert Stoner made a motion to pay the bills. Second by John Orr. With all in favor, motion carried.

**Old Business:**

1. Solicitor Howland explained Act 172 (tax relief for volunteer firefighters) to the high school students. Howland said that he had prepared a notice to be published in the Upper Dauphin Sentinel the week of 4-16-18. This must be advertised at for at least thirty days before the Board is permitted to act on it. Therefore, this will be tabled until the May 23, 2018 meeting.
2. John Orr made a motion to switch employee Health Insurance from the current policy (Capital Blue Cross) to United Health Care (Gold Plan, AU-BJ Choice Plus).  
Second by Robert Stoner. With all in favor, motion carried.
3. John Orr provided the students with background information on the Landfill Road Project and the Dirt, Gravel, and Low Volume Road Grant for this project. John Orr made a motion to execute the supplement agreement which provides an additional \$4,714.36 in grant monies to be used for the Landfill Road Streambank Stabilization. Second by Robert Stoner. All in favor motion carried.

**New Business:**

1. Ron Hepner stated that the employee policy handbook will be updated to conform with the new employee health insurance.
2. Ron Hepner informed the Board that he had given Roadmaster Steve Erdman permission to get one of the Township trucks repaired. Hepner said that the seals on the truck were leaking and the estimate for the repair is about \$500.00.

3. John Orr made a motion to retain Tyler Wagner to perform an interim audit of the Township financial records for the months of January and February of 2018 due to the change in Township Treasurers as of February 28, 2018. Orr also recommended having Wagner review the current budget and refine the budget presentation. Second by Ron Hepner. Robert Stoner abstained from voting since Wagner is a relative of his. Vote passed 2 to 0.
4. Pete Howland discussed Township Stormwater O & M Agreements. Howland said that he had recorded several of these agreements on behalf of the Township. When necessary to execute a Stormwater O & M Agreement, Howland recommended having all landowners listed on the deed sign the agreement. The Supervisors explained stormwater management to the students.

**Public Comments:** None

With no further business on the agenda, Robert Stoner moved to adjourn. John Orr seconded the motion. With all in favor, motion carried. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer