

**Upper Paxton Township Board of Supervisors**  
**Monthly Meeting**  
**January 24, 2018**

Those in attendance: Ron Hepner and John Orr, Supervisors; Steve Erdman, Roadmaster; John Hoffman, and Luanna Zimmerman, Secretary/Manager.

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag.

**Public Comments:** None

**Roadmaster's Report:** Roadmaster Erdman reported the following: He has a schedule of work for the roadcrew from the present time until April 2018. Erdman stated that underdrain work needs to be done on Summers Road and pipe work needs to be done on Rife Road before contracted work can be done. Erdman also said that he had spoken with Dean Etchberger, of E. J. Breneman, regarding recommendations for upcoming roadwork. Erdman will schedule a meeting with Etchberger to have him look at certain Township roads. Bid packages will be prepared for the February Township meeting. Erdman also said that he is looking into possibly doing crack sealing in conjunction with Mifflin Township. The Township has taken delivery of six loads of salt, contracted through COSTARS, for the 2017-2018 Winter season. The 2018-2019 salt contract will be reviewed at the February 28, 2018, Township meeting.

Ron Hepner asked Erdman to take measurements and get a cost estimate for roadwork on Rising Sun Road.

John Orr said that he would like to see a proposed schedule of road work for a few years.

John Hoffman said he is looking into getting a step welded on the new truck. Hoffman said the new loader should arrive some time in February and that Plasterer will weld the grapple onto the loader for approximately \$1,000. Hoffman also said that the tractor is at Valley Ag & Turf for repairs.

**Old Business:**

1. Minutes from the January 9, 2018 meeting were reviewed. John Orr made a motion to approve the January 9<sup>th</sup> meeting minutes. Second by Ron Hepner. With all in favor, motion carried.
2. Ron Hepner said that Herbert, Rowland, & Grubic opened bids on January 17, 2018, for the Chelton Avenue Storm Sewer Project. Hepner said the project could be awarded at the Millersburg Borough Council meeting on January 24, 2018. The Upper Paxton Township Supervisors plan to attend this meeting. John Orr made a motion that this contract be awarded at the base bid only, keeping the \$79,635 balance for contingency. Second by Ron Hepner. All in favor, motion carried.

3. Ron Hepner said that the Upper Paxton Township Supervisors will attend the Millersburg Borough Council meeting to discuss Act 172 with Fire Chief Doug Snyder. Act 172 allows municipalities to provide tax relief for volunteers of fire companies. John Orr said that he wants to send a letter to the Millersburg Fire Company, prior to distributing any relief funds for 2018, inquiring how they are going to address the deficiencies found in the audit report by the Department of the Auditor General.
4. The upcoming Township newsletter was discussed. More articles will be written for this publication. The time for 2018 Spring Clean-up will also be listed. Spring Clean-up is scheduled for Saturday, April 14, from 7 a.m. until 12 noon.
5. The Board discussed the proposed changes to the Township zoning ordinances. Luanna Zimmerman said that she emailed these changes to Pete Howland and Marty Sowers. The Board will discuss the zoning changes with Pete Howland at the February 13, 2018 meeting. Diane Krug with the Tri-County Regional Planning Commission will be asked to attend the February 28<sup>th</sup> Township meeting.

**New Business:**

1. Ron Hepner asked Luanna Zimmerman to get prices for a white board to be used in the meeting room. John Orr also requested prices for a coat rack for the meeting room.

**Public Comments:** None

With no further business on the agenda, Ron Hepner moved to adjourn. John Orr seconded the motion. With all in favor, motion carried. Meeting adjourned at 11:35 a.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary