

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
January 9, 2018**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Wendy Wentzel, Treasurer; and Luanna Zimmerman, Secretary/Manager.

The regular meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the December 27th monthly meeting and the January 2nd Reorganizational meeting were reviewed. Robert Stoner made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Treasurer Wendy Wentzel presented the December financial report. Upon review of financial documents, John Orr made a motion to approve the financial documents. Second by Robert Stoner. All in favor, motion carried. Treasurer Wentzel presented a list of bills to be paid. After review, John Orr made a motion to approve payment of the bills. Second by Robert Stoner. With all in favor, motion carried.

Old Business:

1. Luanna Zimmerman informed the Board that she had spoken with Andrew Bomberger with the Tri-County Regional Planning Commission. Bomberger said the Safe Routes to School Project was not selected for grant money at the County level. He said that it is possible, but unlikely, for the project to be selected at the State level. Bomberger stated that there were too many unknowns and obstacles for this project. Ron Hepner made a motion to pay the invoice (along with sending a letter), in the amount of \$2,822,95, from Glace Associates, for professional engineering for this project. Second by Robert Stoner. Letters will be sent to Millersburg Borough and the Millersburg Area School District updating them on this project and the engineering fees that were incurred.
2. Ron Hepner stated that he will attend the bid opening, for the Chelton Avenue Storm sewer project, at Herbert, Rowland & Grubic on January 17, 2018, at 2:00 p.m.
3. John Orr said that the Board would like to review work schedules and a status of road bid projects from the roadcrew at the January 24, 2018 meeting. The Board will also review road bid packages for Rife Road, Summers Road, and patching projects for various roads at the February 13, 2018 Board of Supervisors Meeting.
4. Luanna Zimmerman said that three articles have been written for the Township Newsletter. Assorted topics for other articles were discussed. The newsletter will be compiled and mailed in either February or March of 2018.

New Business:

1. Robert Stoner made a motion to schedule 2018 Spring Clean-up for Saturday, April 14, 2018. Second by Ron Hepner. With all in favor, motion carried.

2. Ron Hepner informed the Board that John Hoffman requested that the Township pay for work shoes for the roadcrew. After discussion, it was decided to table this until budget categories and amounts are reviewed.
3. Ron Hepner stated that he and Luanna Zimmerman met with Robin Straub, of Deibler, Straub & Troutman, regarding the building and equipment insurance renewal. Straub will have the insurance renewal policy to the Board no later than the February 28, 2018 meeting. Nate Weams, of Deibler, Straub & Troutman, will have information on health insurance renewal the end of February or the beginning of March. Luanna Zimmerman provided the Board with information on health insurance from PSATS. The Board will discuss employee health insurance later.
4. Luanna Zimmerman told the Board that she had submitted the MS 965 report to PennDOT on 1-8-18.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. John Orr seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary