

**Upper Paxton Township Board of Supervisors
Monthly Meeting
December 27, 2017**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Steve Erdman, Roadmaster; John Hoffman, Luanna Zimmerman, Secretary/Manager, and John Brabits.

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: John Brabits inquired about the Emergency Operations Plan that Sean Grimm submitted for approval by the Board. Ron Hepner informed him that this was on the agenda for today.

Roadmaster's Report: Roadmaster Erdman reported that the pipes and basins are installed on Matter Lane. He said it is planned that brush trimming will be done on fair weather days. John Hoffman provided the Board with the following information: he is taking the new truck to have the ladder and strobe light installed on 12-28-17, the tarp will be installed later, the boom mower needs repairs and he will get an estimate from Valley Ag & Turf, he is working on servicing the equipment, chains have been ordered for the grader and new truck, and Plasterer will be installing a grapple on the new loader that is ordered.

Old Business:

1. Minutes from the December 13, 2017 meeting were reviewed. John Orr made a motion to approve the December 13th meeting minutes. Second by Robert Stoner. With all in favor, motion carried.
2. Ron Hepner stated that the Board would like to establish a time line for bidding roadwork. Roadmaster Erdman stated that he has measurements for some roads. Various roads (Rife Road, Summers Road, Landis Drive, Landfill Road, and Coleman Drive) were discussed. John Orr asked Erdman to calculate quantities of materials for various types of work for the above mentioned roads. Erdman told the Board that underdrain work, gutter grading, and brush trimming needs to be done on Summers Road, pipes need to be changed and brush trimming needs to be done on Rife Road, and underdrain, pipe work, and brush trimming needs to be done on Isle of Q Road before any contracted work can be done. John Orr stated that he would like to see a monthly schedule for road work and that road bid packages need to be worked on and finished as soon as possible. Orr also stated that he would not be opposed to a third roadcrew member if more road work could be done in house.

3. Robert Stoner told the roadcrew that he would like to see an indoor work schedule and an outdoor schedule of work. Ron Hepner instructed Manager Zimmerman to email Golden Equipment regarding the rental of a street sweeper sometime between 4-16-18 and 5-7-18. Hepner also asked the roadcrew to work together to get a cost estimate for patching on various Township roads.
4. The specifications for work to be done on Landfill Road, provided by Light - Heigel, was discussed. The Board will meet with Keith Heigel to discuss this on 1-2-18 at 8:30 a.m. Manager Zimmerman was instructed to hold the invoice for payment for this work until after this meeting.
5. Robert Stoner informed the Board that he had spoken with Zach Sawdey regarding the flag pole installation. Sawdey has raised almost \$2,000 for this project and has gotten all the cinder block for this project donated. Locations for the flag pole were discussed. It was decided that the flag pole will be installed between the corner of the administration building and State Route 25. John Orr said that he will figure the elevations for the project for drainage to flow. This project has a planned start date of March 2018.
6. John Orr informed the Board that Treasurer Wendy Wentzel recommended placing \$300,000 of the Township reserve monies in CDs with Mid Penn Bank. After review of the Township accounts, John Orr made a motion to invest \$450,000 in three CDs. They are as follows: one in the amount of \$300,000, one in the amount of \$100,000, and another for \$50,000. The money would be placed in the CDs for a period of 12 months. Second by Robert Stoner. All in favor, motion carried.

New Business:

1. The Board reviewed the Emergency Operations Plan for Upper Paxton Township provided to them by Sean Grimm. Ron Hepner made a motion to pass Resolution (No. 12-27-17) to approve and adopt the Emergency Operations Plan. Second by Robert Stoner. With all in favor, motion carried. John Brabits will provide the executed documents to the Millersburg Borough.
2. The Board asked Roadmaster Erdman about the stone and basins in the parking lot. Erdman told them that this is temporary and both items will be relocated.
3. Ron Hepner made a motion to pass Resolution No. 12-27-17a on behalf of Ezra & Sadie Fisher. This resolution states that 180 days have passed since the Fishers applied for parcel #65-009-007, 111.05 acres, to be placed into an Agricultural Security Area. Second by Robert Stoner. All in favor, motion carried. Ron Hepner and Luanna Zimmerman will record this with the Dauphin County Recorder of Deeds.

4. John Orr made a motion to pass Resolution No. 12-27-17b. This resolution opposes HB 1620 (which strips municipalities of their legal authority to regulate wireless facilities both within and outside the public rights-of-way). Second by Robert Stoner. With all in favor, motion carried.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn into Executive Session. Robert Stoner seconded the motion. With all in favor, meeting adjourned into Executive Session at 12:00 p.m. to discuss various employee matters.

Following discussion, the meeting reconvened at 12:20 p.m.

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 12:20 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary