

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
December 13, 2017**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Pete Howland, Solicitor; Wendy Wentzel, Treasurer; and Luanna Zimmerman, Secretary/Manager.

The regular meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the November 6th and November 8th monthly meeting were reviewed. John Orr made a motion to approve the meeting minutes. Second by Robert Stoner. With all in favor, motion carried. Treasurer Wendy Wentzel presented the November financial report. Upon review of financial documents, John Orr made a motion to approve the financial documents. Second by Robert Stoner. All in favor, motion carried. Treasurer Wentzel presented a list of bills to be paid. After review, John Orr made a motion to approve payment of the bills. Second by Robert Stoner. With all in favor, motion carried.

Old Business:

1. **a.)** The Board reviewed the proposed 2018 budget and potential changes to the budget. John Orr made a motion to reallocate the \$9,622.00 that was in the "Playground Equipment" category to the Millersburg Pool Association. Orr also suggested to add another \$378.00 to this making the total \$10,000.00. Second by Robert Stoner. All in favor, motion carried. **b.)** John Orr made a motion to take \$50,000.00 out of the General Fund and place it into the Encumbered Equipment Fund. Ron Hepner seconded the motion. With all in favor, motion carried. **c.)** John Orr made a motion to note that any pay increases are based on hours worked within the calendar year. Second by Ron Hepner. All in favor, motion carried. **d.)** Robert Stoner made a motion to adopt the proposed budget for 2018. Second by John Orr. With all in favor, motion carried.
2. Pete Howland provided the Board with information on Right-of-Way law as per Title 75 Pa.C.S.A. § 6122. Vehicle Code Law, removal of traffic hazards by property owner. Howland said according to this law, the property owner is responsible for removing a traffic hazard. Failure to remove the hazard within 10 days of receiving the notice is a summary offense and is punishable by fine. A traffic hazard within the Township was discussed by the Board. Ron Hepner said he will speak with the land owner.
3. The cost estimate and specifications, received from Light – Heigel, for stream bank stabilization on Landfill Road was reviewed. This will be tabled and revisited at the 12-27-17 meeting.

New Business:

1. Meeting dates were discussed for 2018. Ron Hepner made a motion to advertise the following meeting dates: Township Meeting – 2nd Tuesday of every month at 7:00 p.m., Township Meeting – 4th Wednesday of every month at 10:00 a.m., Reorganizational Meeting – Tuesday, January 2, 2018, at 10:00 a.m. Second by Robert Stoner. All in favor, motion carried.
2. The Board received one proposal for tree removal in the Glen Park. The proposal is as follows: Custom Cut Tree Service, Inc. - \$38,750.00 for tree removal and \$2,000.00 for repairing grass areas for a total of \$40,750.00. Ron Hepner made a motion to reject this proposal. Second by Robert Stoner. With all in favor, motion carried.
3. John Orr made a motion to purchase a snow blower for use on the sidewalks at the Township Municipal Building. Second by Ron Hepner. All in favor, motion carried.
4. Treasurer Wendy Wentzel informed the Board that she had shopped electricity rates with Penn State, through the Costars Program. After review, John Orr made a motion authorizing Wentzel to sign a four-year contract with WGL Energy, through Costars, to provide electricity for the Township's accounts. Second by Robert Stoner. With all in favor, motion carried.
5. John Orr recommended that a timeline for bidding roadwork and a yearly schedule for roadwork is to be established. This will be tabled and revisited at the 12-27-17 meeting with the roadcrew in attendance.
6. Robert Stoner made a motion to pass a resolution prohibiting the location of a category 4 licensed casino in Upper Paxton Township. Second by Ron Hepner. All in favor, motion carried.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary