

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
November 8, 2017**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Wendy Wentzel, Treasurer; and Luanna Zimmerman, Secretary/Manager.

The Board reconvened the scheduled budget meeting on November 8, 2017 at 6:00 p.m. to go into executive session to discuss personnel matters.

On a motion made by John Orr, the executive session was adjourned at 6:52 p.m. Second by Robert Stoner. All in favor, motion carried.

The regular meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the October 25th monthly meeting were reviewed. Robert Stoner made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Treasurer Wendy Wentzel presented the October financial report. Upon review of financial documents, Robert Stoner made a motion to approve the financial documents. Second by John Orr. All in favor, motion carried. Treasurer Wentzel presented a list of bills to be paid. After review, John Orr made a motion to approve payment of the bills. Second by Robert Stoner. With all in favor, motion carried.

Old Business:

1. The Board discussed topics for a Newsletter which is planned for publication in early 2018.
2. John Orr presented the Board with a Building Use Policy for the Township Administration Building. After review, Robert Stoner made a motion to put the policy into effect immediately. Second by Ron Hepner. All in favor, motion carried.

New Business:

1. The Board discussed the condition of the following recently reclaimed roads: Grange Hall Road, Isle of Q Road, and Landis Drive. Ron Hepner told the Board that the top two layers of stone is coming off these roads. Hepner stated that he had spoken with Randy Shindle from Hammaker East regarding this problem. Shindle is scheduled to come and look at these roads on Friday, 11-10-17.
2. Supervisors discussed the tentative budget for 2018. Ron Hepner made a motion to advertise the tentative budget for 2018. Second by John Orr. With all in favor, motion carried.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. John Orr seconded the motion. With all in favor, motion carried. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary