

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
October 11, 2017**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Wendy Wentzel, Treasurer; Luanna Zimmerman, Secretary/Manager, and Pete Howland, Solicitor.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the September 27th monthly meeting were reviewed. Robert Stoner made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Treasurer Wendy Wentzel presented the September financial report. Upon review of financial documents, John Orr made a motion to approve the financial documents. Second by Robert Stoner. All in favor, motion carried. Treasurer Wentzel presented a list of bills to be paid. After review, Ron Hepner made a motion to approve payment of the bills. Second by Robert Stoner. With all in favor, motion carried. After discussion of bank accounts and interest rates, with Treasurer Wentzel, the Board asked her to shop interest rates for CDs. Robert Stoner made a motion to close out the Township's money market account at Riverview Bank and the checking account at Gratz Bank and consolidate this money into an account or CDs with higher interest rates. Second by John Orr. All in favor, motion carried.

Old Business:

1. The Board reviewed the budget equipment category for the possibility of purchasing a new loader. This will be tabled until the 10-25-17 meeting.
2. Ron Hepner informed the Board that he and Luanna Zimmerman completed a stop sign and speed limit sign survey on Township roads. Clarification of stop signs and right – of – way was discussed with Pete Howland. Howland said he will research this and get back to the Supervisors with his findings.
3. Supervisors discussed the moldy records that are currently being stored in the Township shed. It was decided to have the roadcrew build shelves in the shed and store these records in sealed totes.

New Business:

1. The Board discussed the recent Right to Know request that Right to Know Officer Luanna Zimmerman received from American Transparency. The Board referred this request back to the Right to Know Officer and Township Solicitor Pete Howland.
2. Two invoices for recent road work were reviewed. John Orr made a motion to pay E.J. Breneman the sum of \$209,316.12 for full depth reclamation on various Township roads and Russell Standard Corp. the sum of \$22,922.28 for sealcoating on Tarry Hall Road. Second by Robert Stoner. With all in favor, motion carried.

3. The possibility of cancelling or rescheduling the 11-22-17 morning meeting due to the possibility of lack of a quorum was discussed. This will be revisited at the 10-25-17 meeting.
4. Ron Hepner informed the Board that the Halloween Parade is scheduled for 10-18-17 at 7:00 p.m. with a rain date of 10-19-17.
5. Hepner also said that Trick – or – Treat night for Upper Paxton Township is set for 10-31-17 from 6 p.m. – 8 p.m.
6. The Board discussed a usage policy for the Township Administration Building. John Orr said that he will write a policy and present it at the 10-25-17 meeting.
7. Supervisors discussed painting temporary lines in the Township parking lot for Election Day. Ron Hepner said that he will borrow a line painter.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary