

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
August 9, 2017**

Those in attendance: Ron Hepner and Robert Stoner, Supervisors; Pete Howland, Esquire; Wendy Wentzel, Treasurer; and Luanna Zimmerman, Secretary/Manager.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the July 26th monthly meeting were reviewed. Robert Stoner made a motion to approve the meeting minutes. Second by Ron Hepner. With all in favor, motion carried. Treasurer Wendy Wentzel presented the July financial report. Upon review of financial documents, Robert Stoner made a motion to approve the financial documents. Second by Ron Hepner. All in favor, motion carried. Treasurer Wentzel briefly discussed the Township bank accounts with the Board and presented a list of bills to be paid. After review, Ron Hepner made a motion to approve payment of the bills. Second by Robert Stoner. With all in favor, motion carried.

Old Business:

1. The upcoming building dedication was discussed. Robert Stoner presented the Board with a potential schedule for the event.
2. Ron Hepner said that he received information regarding the 2020 Census Local Update of Census Addresses Operation (LUCA). Hepner made a motion to opt out of participating in this program due to lack of Township staffing. Second by Robert Stoner. All in favor, motion carried.
3. Ron Hepner informed the Board that he scheduled a stormwater seminar to be held at the Upper Paxton Township administration building on September 13, 2017, from 10 a.m. until noon. Upper Dauphin Area COG is coordinating the event with Bob Christoff from the Dauphin County Conservation District.
4. Supervisor Hepner said that he spoke with Bill Burch regarding the Safe Routes to School Program. Burch said that he will coordinate a meeting with the Township Supervisors, Borough Council, and representatives from Millersburg Area School District to discuss this program and the possibility of having sidewalks installed along a portion of State Route 25 to the Millersburg Area Middle/High School.

New Business:

1. Robert Stoner made a motion to place an advertisement, on behalf of the Township, in the Millersburg Area High School Athletic Program for the 2017-2018 school year. Second by Ron Hepner. With all in favor, motion carried. The Supervisors were invited to

participate by the Millersburg Area Athletic Association. This advertisement will be a ½ page advertisement and will cost \$80.00.

2. Ron Hepner made a motion to approve Elwood Stroup Jr. as a part time employee, at the wage rate of \$13.50 per hour, to do roadside mowing and snow plowing as needed. Second by Robert Stoner. All in favor, motion carried.
3. Treasurer Wendy Wentzel informed the Board that she had received a letter from Riverview Bank that required a signature from one of the Supervisors. This signed letter will prevent the account from becoming dormant. Ron Hepner signed the letter.
4. Ron Hepner informed the Board that the Township compost center located on Isle of Q Road needs to be ground up in the Fall. Hepner asked Luanna Zimmerman to get estimates to have this done.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary