

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
March 8, 2017**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Pete Howland, Esquire; Wendy Wentzel, Treasurer; Luanna Zimmerman, Secretary/Manager, Jonas Smucker, Elmer Smucker, and Mike Long.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the February 8th monthly meeting, and the February 22nd monthly meeting were reviewed. Robert Stoner made a motion to approve the minutes of the February meetings. Second by John Orr. With all in favor, motion carried. Treasurer Wendy Wentzel presented the February financial report. Upon review of financial documents Robert Stoner made a motion to approve the financial documents and pay the bills. Second by Ron Hepner. All in favor, motion carried.

Old Business:

1. The Board reviewed the waiver, requested by Jim Garling, on behalf of the Assembly of God Church, with Pete Howland. John Orr made a motion to approve the waiver request, in accordance with the conditions stated in Keith Heigel's email dated 2-28-17. Second by Robert Stoner. With all in favor, motion carried.

New Business:

1. Supervisors reviewed the bids for demolition of the current Township Administration Building. (These bids were previously opened at the special bid opening meeting on 3-08-17 at 4:00 p.m.) Maurer Excavating submitted a bid in the amount of \$8,680, which was the lowest bid for this project. John Orr made a motion to award this project to Maurer Excavating. Second by Ron Hepner. All in favor, motion carried.
2. John Orr made a motion to accept the change order for a credit in the amount of \$1,600 from Heim Construction. This change order was for sidewalks around the new Township Administration Building. Heim Construction is not doing this work. Second by Robert Stoner. With all in favor, motion carried. John Orr made a motion to approve the following payments: \$5,033.57 to Eshenaur for plumbing contract work for the new building, and \$4,529.60 to Eshenaur for HVAC contract work for the new building. Second by Robert Stoner. All in favor, motion carried. A bill (retainage) for \$1,771.60 from Eshenaur was also reviewed. John Orr recommended not to pay this bill until the final walk through of the new building is done with Eshenaur.
3. The Board reviewed upcoming training for the Dirt, Gravel, and Low Volume Road Maintenance Program. John Orr made a motion to send Luanna Zimmerman to the training in Selinsgrove on 6-07-17 and 6-08-17. Second by Ron Hepner. With all in favor, motion carried.

4. The Board reviewed David's Community Bible Church Land Development Plan for a building (gymnasium) with Mike Long from Burch Associates. Approval from DEP is needed for the sewage module before the Township can sign off on these plans.
5. Mike Long provided revised plans for a dairy barn for Jonas Smucker. Burch Associates will submit the revised plan to Dauphin County Planning Commission for their review and comments. The Board will review this plan again after receiving the response from Dauphin County.
6. Ron Hepner made a motion to approve of the dates for The Tour de Millersburg Bike Race (8-05-17 & 8-06-17). Second by Robert Stoner. With all in favor, motion carried. Luanna Zimmerman will confirm this in a letter to Skip Wingard.
7. John Orr made a motion to authorize Ron Hepner and Luanna Zimmerman to purchase office furniture from Harrisburg Office Furniture, Inc. Second by Robert Stoner. All in favor, motion carried.
8. John Orr made a motion to authorize over time for the roadcrew (Steve Erdman and John Hoffman) to do miscellaneous site work related to the building construction. Robert Stoner seconded the motion. With all in favor, motion carried.
9. Ron Hepner made a motion to authorize John Orr to speak with Maurer Excavating regarding the cost of filling in the basement and site excavation after the old Township Administration Building is demolished. Second by Robert Stoner. All in favor, motion carried.
10. Treasurer Wendy Wentzel informed the Board that the amount of \$234,568.31 for Pennsylvania Liquid Fuels money has been deposited into the Township account.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn into Executive Session. Robert Stoner seconded the motion. With all in favor, meeting adjourned into Executive Session at 8:15 p.m. to discuss personnel matters.

Following discussion of various personnel matters, the meeting reconvened at 8:55 p.m.

1. Ron Hepner made a motion to purchase Capital Blue Health Insurance Plan PPO 2000/0/25 RX 250 for the roadcrew. This plan has a \$2,000/\$4,000 yearly deductible. Second by Robert Stoner. Motion passed with a 2 to 1 vote, with John Orr casting the negative vote.
2. John Orr made a motion to pay the roadcrew (Steve Erdman and John Hoffman), in addition to their regular salary, \$1,000 each. This money is intended for them to use toward their insurance deductible if needed. Second by Robert Stoner. With all in favor, motion carried.
3. Pete Howland provided the Supervisors with an update on the Upper Dauphin Income Tax Office litigation.

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary

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