

WORKSHOP MEETING MINUTES

August 6, 2012

Those in attendance: Joe Snyder, Vice Chairman, and John Orr, Supervisors; Betty Warfel, Secretary/Treasurer; Randy Witmer, Zoning Officer; Stephen Erdman, Roadmaster; Terry Kerwin, Esquire, and Bill Burch; Brent Boyer, Kathy Wolfe and Chris McGann.

The meeting was called to order at 9:00 a.m. by Vice-Chairman Snyder. All present recited the Pledge of Allegiance to the flag.

Public comments:

1. Brent Boyer, owner of Boyer Pools, and a representative of the Parks & Recreation Committee of the Millersburg Borough Council, addressed the Board to inquire whether there might be any interest on the part of the Supervisors to enter into a joint partnership to improve and maintain the Borough's parks. The Borough owns and maintains Seal Park, Riverfront Park, MYO, Bradenbaugh Park and the two parks around the square. The Borough's annual budget for maintenance and improvement of the parks is \$9,000. Half of the budgeted funds are needed for mowing services and lighting. The Borough has no money to make improvements such as the purchase of playground equipment and landscaping. Boyer stated that improvements to the parks would contribute to the quality of life for area residents and provide a more attractive location to appeal to new business owners. Grants may be available; however, the Borough has no matching funds to apply for these grant monies. Boyer feels that the parks are amenities which are shared by both residents of the Borough and the Township and that the Township should contribute financially for their use. He requested that the Board consider making an on-going, not just a one time, financial commitment to improve the parks. Joe Snyder advised that he and John Orr will discuss the request with Ron Hepner and provide an answer when Boyer returns at a future Township meeting.
2. John Orr commented that the Lenkerville Elementary playground equipment is in need of replacement and other recreational areas within the school district, i.e., the tennis courts, also need to be updated to current safety standards. Orr informed the representatives of Borough Council, Chris McGann and Kathy Wolfe, that the Township has limited funds and we need to make repairs to many of our roadways. He suggested that, if the Borough Council has other shared monetary requests that they would like the Board to consider, members should bring all the issues to the table for review and prioritize the requests accordingly. These include not only park improvements, but also stormwater issues and zoning. Following the preparation of a prioritized list, it was suggested that Borough Council members and the Board of Supervisors could hold a workshop session to discuss all of the matters.
3. Chris McGann, Millersburg Borough Manager, updated the Board on the progress of the grant application to be submitted to Susquehanna Greenways for a \$5,000 feasibility study with respect to the erosion of the riverbank at Riverfront Park. The application states that the matching funds for the grant would be taken from the Borough's capital improvement fund. The feasibility study would provide suggestions on different methods that could be used to curb the erosion, such as planting vegetation or building a retaining wall.
4. Kathy Wolfe, a member of the Millersburg Borough Planning Commission, advised that the Commission does not approve of the Borough's proposed zoning plan. Zoning will most likely not be reconsidered until after the first of the year. Joe Snyder stated that he and John Orr would discuss the proposal to have joint zoning with Ron Hepner.

New Business

1. Terry Kerwin, Esquire, presented a Reverse Subdivision Plan for Metal Industries Windows and Doors, Inc., prepared by Bill Burch for the Supervisors' review. The plan would combine parcels by using sideyard additions to correct boundary lines. Kerwin will develop a Cross-Easement Agreement for Stormwater and Utilities. The reason for this plan revision is to have the proper parcel boundary lines in place if the business should change corporate owners. The plan takes five parcels (including sideyard additions and combines them into two. Joe Snyder executed the Dauphin County Submission for Review form. The proposed plans will need to be reviewed by Chairman Hepner and Zoning Officer Witmer. Metal Industries desires to have the plans approved as soon as possible for financing purposes. Kerwin and Burch should be addressing the Board for approval at the September meeting.

Roadmaster Report

a. Steve Erdman reported that the roadwork on Isle of Q is complete. Tree branches causing issues for trucks on Tarry Hall and Summers Roads have been trimmed. The road crew has hauled stone and reshaped Isle of Q Road. Problems on Water Company Road have been repaired. Basins have been checked and cleaned up following recent storm. The crew has patched potholes and road edges. Reflectors have been placed on Isle of Q Road. Grading has been done along Etzweiler and Middle Roads. Erdman will contact Meckley's to set a date to begin project on Senator Drive. Bob Hooper has begun placing rocks on Water Company Road at the Ned Smith Center.

b. Bob Hooper has completed most of the second roadside mowing for the season. Discussion ensued regarding whether to repair or replace the mower. John Orr suggested that next year the Township rent two different mowers to determine whether a side mount flail or a side mower disk would prove the most effective prior to purchasing a new mower.

c. The broken paving along the road surface at Trouman's Auto will need to be repaired. Prior to making repairs, Erdman will need to check where wires are buried in the ground.

d. John Orr provided a possible plan of action to improve Kahler Road. This road could be milled in the fall and allowed to set over the winter to determine where drainage pipes need to be placed to correct problems caused by subsurface water. Following installation of the pipes, paving on Kahler Road could be bid out in the spring. Joe Snyder is in agreement with Orr and Hepner that this would be an acceptable plan to improve this road. The road crew will take a look at this road surface and determine whether it can be scarafied with the township's equipment or if we will need to rent a machine to do the milling. This work will be done around the school buses' schedule.

e. Discussion of the feasibility of repairing the salt shed roof ensued. Woody Stroup was hesitant to make repairs to the roof because it is in such bad condition. The shed itself also leans.

f. Work that will need to be done on Berry Mountain Road was discussed. John Orr advised that if we were to have the unpaved section tar and chipped that this would have to bid out to be done by September. Roadmaster Erdman stated that the road would be easier to keep open without ice on the road surface during the winter. He suggested that this roadwork be put out for bid in the spring instead of September.

g. Joe Snyder inquired whether some work could be done to improve the surface of Charles Road. John Orr stated that we need to make a plan and that this could not be accomplished by September.

The cracks can be sealed and we can look into paving strips along the sides. Orr will contact Joe Whitcomb, of Eastern Industries, and have him look at several roads and give us cost estimates.

h. Erdman shared information he received from Sunbury Motors with respect to the proposed purchase of a new truck. Estimate for a 2012 Ford F-550 Chassis 4x4 SD Regular Cab at a cost of \$50,250.00 was reviewed. A gas powered engine would be preferable to a diesel one. The road crew would prefer a flatbed model with boxes for equipment. If a plastic cinder spreader would be purchased, hydraulics would not be needed. A Myers-type lift would work. The Supervisors would like to have Rick Klinger of Sunbury Motors bring a truck to the shop for them to look at prior to the September meeting. John Orr instructed Erdman to gather together costs for a truck and proposed road projects so that we can determine what funds we can spend on these items for the remainder of 2012. He also requested that Erdman develop a "wish list" of equipment, such as a portable generator, that the road crew would like to have included in the 2013 budget.

i. Personnel issues were reported and will be reviewed by the Board members.

Old Business

1. Supervisors reviewed a request made by the Millersburg Fire Company to provide a letter of support for their local share gaming grant application. John Orr made a motion that the Board approve the Millersburg Fire Company's request to provide a letter of support for their local share gaming grant application to obtain funds to acquire a tow vehicle and water rescue equipment. Second by Joe Snyder. With all in favor, motion carried.

2. Any decision regarding the proposed Stop and Yield Sign Ordinance prepared by Attorney Howland for Middle and Etzweiler Roads were tabled until Wednesday evening's regular monthly meeting.

3. Discussion of the issue of unprocessed final 2011 EIT returns by the Upper Dauphin Tax Office was tabled until Wednesday evening's meeting.

4. Ron Hepner and Tom Shaffer met with a representative of Waste Management and their testing people at a meeting hosted by Washington Township. The purpose of the meeting was to answer any questions the townships might have regarding Waste Management's permit application for new monitoring wells. Hepner and Shaffer came away from the meeting satisfied with Waste Management's plans. John Orian, of DEP, later contacted Hepner to inquire whether we still desired to have a meeting about the permit application. Hepner advised Orian that the Supervisors are satisfied with the Waste Management plan as it has been presented.

5. Tracy Wertz contacted Ron Hepner on Saturday, August 4th, to inform the Supervisors that she has a buyer for the burned out house in Lenkerville. The proposed buyer intends to gut the house and re-do it. The buyer wants to complete the work as soon as possible in order to move into the property.

6. John Orr reported that Ron Hepner has spoken with Richard Etzweiler regarding the water runoff issue at his son's property. Marty Etzweiler has blocked off the Township's pipe at his property on Middle Road. His intention was to pour concrete over the area. Richard Etzweiler wants to work with representatives of the Township to remedy this situation. Marty had requested that the Township extend our pipe along the entire length of his lane. This method to remedy the situation would not be the Township's responsibility. John Orr and Ron Hepner are looking at options to direct water flow away from Etzweiler's driveway. Hepner will meet again with Richard Etzweiler in order to resolve this issue.

7. PennDot will be making repairs on Berrysburg Road. Roadmaster Erdman inquired whether we could find a location on which to stockpile the millings from this work. He will talk with Mr. Hockenberry or Doug Rubendall to inquire whether this stockpile could be situated on one of their properties. These millings could be used for the Township's work on Kahler Road. This location would also be central to PennDot's work.

8. John Orr advised that members of the Kiwanis Club will be attending a future meeting to discuss the development of a trust that may be formed if the Club should be disbanded. Under the terms of the trust, representatives from Upper Paxton Township and Northumberland County would need to be appointed to assist in the decision-making process for the administration of the trust.

Public Comments: None

With no further business to discuss, John Orr moved to adjourn. Second by Joe Snyder. All in favor, motion carried. Meeting adjourned at 11: 35 a.m.

Respectfully submitted,

Betty A. Warfel, Secretary