

**Upper Paxton Township Board of Supervisors  
Monthly Meeting  
November 23, 2016**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Luanna Zimmerman, Secretary/Manager; Steve Erdman, Roadmaster; John Hoffman, Don Klinger, and Doug Snyder

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag.

**Public Comments:** None

**Roadmaster's Report:** Roadmaster Erdman gave a list of things that the roadcrew is working on. The list is as follows: 4 out of the 9 Township signs have been placed, there is pipe work to be done on River Drive, Landis Drive, and Matter Lane, a meeting is scheduled with PennDOT representative Scott Lehman to review the road projects for 2017, repairing sink holes at basins on township roads, cleaning edges on Landfill Road, brush trimming, and crack sealing. Supervisor Orr suggested that the road crew make a weekly work schedule. It was also mentioned that the roadcrew needs to dig the water line for the new Township Administration Building before the ground freezes.

**New Business:**

1. Luanna Zimmerman informed the Board that she had called Keystone Mobile Shredding for an estimate on shredding old Township documents. Keystone is in the area weekly and the cost for shredding 5-6 file cabinet drawers (a large container) is \$48. Keystone does the shredding on site with no fee to travel to the site.
2. Supervisors reviewed the plans, provided by Burch Associates, for Terry Hoffman to consolidate 2 tax parcels. The plans were submitted to Dauphin County for their approval.

**Old Business:**

1. Doug Snyder reviewed the proposed agreement between the Township and the Millersburg Fire Company with the Supervisors. Snyder also answered questions regarding the Millersburg Fire Company Budget. Ron Hepner made a motion to adopt the proposed Fire Tax Resolution setting the fire tax at .7725000 mills (.750000 for the fire company and .022500 for the 3% Township administrative fee) for the 2017 calendar year. Second by Robert Stoner. All in favor, motion carried.

2. The Board received a proposal from Rod Collins, owner of Collins Paving & Landscaping, for snow plowing and applying winter materials to Township roads. John Orr made a motion to approve contracting with Collins for this work upon the condition of meeting with Collins and stating specific instructions set by the Supervisors. Second by Robert Stoner. With all in favor, motion carried.
3. Supervisors reviewed the ledgestone, siding, and shingles provided to them from Heim Construction. Color decisions were made for all of these items. Don Klinger will get in contact with John Mills from Heim Construction to let him know which items to order for the building project.
4. John Orr stated that there are corrections to be made to the proposed 2017 budget. Encumbered amounts for equipment purchases were also discussed. The Board instructed Luanna Zimmerman to prepare a notice to be published in the Upper Dauphin Sentinel stating that the Supervisors will be adopting the Final Budget for 2017 at the December 28<sup>th</sup> meeting.

**Public Comments:** None

With no further business on the agenda, Ron Hepner moved to adjourn. John Orr seconded the motion. With all in favor, motion carried. Meeting adjourned at 12:50 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary