

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
October 12, 2016**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Peter Howland, Esquire; Wendy Wentzel, Treasurer; Luanna Zimmerman, Secretary/Manager; Brian McFeaters, SEO; John Mangle, and Leroy Marks.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the September 14th monthly meeting and the September 28th monthly meeting were reviewed. Robert Stoner made a motion to approve the minutes of the September meetings. Second by Ron Hepner. With all in favor, motion carried. Treasurer Wendy Wentzel presented a monthly financial report and list of bills for payment. Upon review of financial documents, John Orr made a motion to accept the Treasurer's report and approve payment of the bills. Second by Robert Stoner. All in favor, motion carried. Supervisor Hepner stated that the Board held their annual Budget Meeting on 10-11-16 at 4:00 p.m., as advertised. Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Wendy Wentzel, Treasurer; and Luanna Zimmerman, Secretary/Manager. A tentative budget for 2017 has been prepared and will be advertised when finalized.

Old Business:

1.
 - a. John Orr informed the Board that he has been in touch with three different firms regarding a new Township sign. Orr stated that the message board alone will cost approximately \$15,000. Orr also said that decisions pertaining to the sign need to be made so that conduit can be installed when a trench is dug for the new Administration Building. Robert Stoner and Ron Hepner instructed Orr to proceed with the sign.
 - b. Treasurer Wentzel informed the Board that she does not need purchase orders for items purchased for the new Administration Building.
 - c. A change order from SAS (the Electrical Contractor for the new Administration Building) was reviewed by the Board. This change order is for a total of \$4,634.54. John Orr recommended that the Board accept this. Ron Hepner made a motion to accept the change order. Second by Robert Stoner. With all in favor, motion carried. The Supervisors also reviewed a change order for bollard lights. John Orr said that the cost for this is \$13,590.90. Orr stated that the Electrical Engineer for the new building reviewed this and informed him that bollard lights are not necessary because of the lighting that is going to be placed on the outside of the building. John Orr recommended to reject the change order for the bollard lights. Ron Hepner made a motion to reject this change order. Second by Robert Stoner. All in favor, motion carried.
 - d. Ron Hepner made a motion to give Supervisor Orr the authority to make "on the spot" decisions regarding the new building as the project progresses. Seconded, Robert Stoner. With all in favor, motion carried.
2. Ron Hepner stated that he had met with Rich Raker to look at trees along Rising Sun Road in the area of the Kocher-Hottenstein Glen Park. Hepner said there are numerous

dead Ash Trees and that Raker had quoted him a price of \$1,500 to take the trees down. Hepner stated that the road will be closed when certain trees are being cut down. Robert Stoner made a motion to have the trees cut down. Second by John Orr. With all in favor, motion carried. Hepner will call Raker to schedule the work. Ron Hepner also informed the Board that there are a lot of dead trees in the Kocher-Hottenstein Glen Park. Hepner asked Attorney Howland if there is a possibility that the Township could return the Glen Park to its original owners. Howland said that he will look in to this.

New Business

1. Treasurer Wentzel informed the Board that the Township has received the Foreign Fire Tax distribution in the amount of \$24,440.83. Ron Hepner made a motion to distribute this money in its entirety to the Millersburg Fire Company. Seconded by John Orr. All in favor, motion carried.
2. Township SEO, Brian McFeaters, presented his 2017 fee schedule to the Board for their review. McFeaters stated that his fee schedule for 2017 is the same as his 2016 fee schedule.
3. Ron Hepner stated that the Text Amendment for Zoning Ordinance, Chapter 27 (Zoning), Part 18; Section 27-1813 has been sent to the County for their official review. Ron Hepner made a motion to authorize advertisement of this Text Amendment. Second by John Orr. With all in favor, motion carried.
4. Wendy Wentzel informed the Board that she has obtained a Notary License and will do notary work for the Township. John Orr made a motion to pay for half of the cost of Wentzel's Notary License. Seconded by Robert Stoner. All in favor, motion carried.
5. Robert Stoner inquired about the Millersburg Borough stormwater project on Chelton Avenue.
6. John Orr noted that the Township has obtained the Building Permit for the new Township Administration Building.

Public Comments:

Leroy Marks inquired about the Township's Nuisance Ordinance pertaining to barking dogs. Ron Hepner stated that this going to be addressed in the ordinance revisions which are currently being finalized by Tri-County Regional Planning Commission. John Mangle inquired about a property on Paxton Drive. It was noted that the property owner is currently working with Dauphin County Conservation District to come into compliance.

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary