

WORKSHOP MEETING MINUTES

July 9, 2012

Those in attendance: Ron Hepner, Chairman and Joe Snyder, Supervisors; Betty Warfel, Secretary/Treasurer; Randy Witmer, Zoning Officer; Stephen Erdman, Roadmaster; and Marion Landis.

The meeting was called to order at 9:00 a.m. by Chairman Hepner. All present recited the Pledge of Allegiance to the flag.

Public comments: None

Roadmaster Report

1. (a) Steve Erdman reported that brush has been trimmed, miscellaneous equipment has been repaired and the headwall at 4th Street in Lenkerville has been fixed. The road crew has cleaned the washout at Senator Drive, filled potholes and street cuts have been done at Arch Street, Center Street & Route 147, Schoolhouse Lane, Ruby Road and May Drive. There are four more street cuts remaining to be done. Bob Hooper has been performing the boom mowing and the township's retention ponds have been mowed.

(b) With respect to Woodside Station Road, dirt & gravel roads grant money could be used to pay for the fill. Shale could be purchased from S.S. Witmer. Using this grant money, the road could be repaired to remain on the liquid fuels list. Chairman Hepner stated that he believes the dirt & gravel money could be better used to improve other roads in the township including Paxton Drive and South Malta Road.

(c) The road crew has constructed a wooden head wall at the basin situate at the Travitz development. This option was used instead of the alternative method which would require piling dirt in the neighboring yard to divert the stormwater from running onto Tom Shaffer's property.

(d) Supervisors and Erdman discussed the work that remains to be done on Senator Drive prior to the paving to take place later this season. Additional work will need to be done near Dave Lentz's mailbox in order to insure that the planned paving will be too tight and could break off.

(e) Joe Whitcomb, of Eastern Industries, has advised that Eastern Industries will pay for the trucking of up to 150 tons of Rip Rap from their Elizabethville Quarry to the Ned Smith Center (Water Company Road). In his estimate, this work should take about 145 tons. Chairman Hepner advised Erdman that whenever he wants the material hauled in to complete the work, it will be done.

(f) Roadmaster Erdman proceeded to discuss the work being considered for Etzweiler Road. Rick LeVan, from PennDot, had visited the site and discussed the total reconstruction process with Erdman. The process, which would involve injecting calcium, would cost \$3.35 per square yard and the approximate cost before any extra material, would be \$94,000. Total cost of the project would be in excess of \$200,000 (without the use of calcium – proposed cost \$150,000). Various types of fill and compaction were discussed.

(g) Marion Landis addressed the Board with an issue that has arisen at her property between Route 209 and Hoy Road. Due to the fact that more than 2 homes are located at the end of the farm road which runs through her property, the 911 service has designated this as a road access for emergency services. The private farm road, now named Guys Road, appears on GPS devices and the public is using the road as a short cut. Ms. Landis was advised that she should be within her legal rights to place "private drive"

or “no outlet” signs to prevent the public from using this dirt road. She has no problem with the farmers accessing the fields from this road and does not desire to put up a gate to prevent farm traffic. Chairman Hepner advised Ms. Landis that the matter will be discussed with the Township’s solicitor on Wednesday evening to determine what actions she can legally take to keep the public from using her private roadway.

(h) Rick Fulkroad has contacted the Township office to inquire whether the road crew would replace the pipe which runs under Ron Fulkroad’s driveway on Landfill Road. The pipe, which the Township had installed on private property many years ago, is rusted and needs to be replaced. Mr. Fulkroad plans to do something with the bank at his driveway so that he no longer will need to mow this area of ground. If the Township would replace the pipe, it would incur significant expense to tear up and repave Mr. Fulkroad’s driveway. Supervisors will speak with Rick Fulkroad to discuss the Township’s position on this matter and attempt to find an amicable solution.

(i) Vance Miller contacted Roadmaster Erdman to advise that he had knocked down a stop sign at Maple and Market Streets. Mr. Miller directed Erdman to send him a bill for the work. Secretary Warfel will prepare a bill for the sign post and man hours required to repair the sign.

(j) Joe Snyder will again contact Woody Stroup in order to obtain an estimate for repair work needed on the salt shed roof.

Old Business

1. Chairman Hepner reported that he has received no responses from the Frederick Health Center, the Manor at Susquehanna Village, or Grace United Methodist Church from his request that the sign located at the Hottenstein/Kocher Glen be removed or replaced. This is a non-conforming sign and cannot be repaired in its current state of disrepair. Joe Snyder made a motion that the Supervisors have the sign taken down. Ron Hepner seconded the motion. With all in favor, motion carried. Chairman Hepner directed Steve Erdman to have the sign taken down.

2. Residents have expressed safety concerns about the Middle Road and Etzweiler Road intersection due to the lack of a stop sign at any place on Middle Road. Supervisors discussed the advisability of installing 2 stop signs (one at each end of Middle Road) and a yield sign to increase safety on these roadways. Sign placement would require development, advertising and adoption of an Ordinance. The Board will discuss preparation of an Ordinance with Attorney Howland on Wednesday evening.

3. Roadmaster Erdman talked with Justin Challenger about planned grading at Water Company Road. Challenger advised that as long as water is not flowing into the stream, the bank could be seeded.

4. Masser’s Produce has requested that the road crew trim trees that are hanging over the roadways, particularly on Tarry Hall Road. The limbs damage the GPS units on their trucks. This trimming will be scheduled prior to brush cutting and gutter grading. Crack sealing will be done when the weather gets cooler. The roadside mowing will need to be done one more time this season.

5. In the near future, Supervisors and road crew will meet to discuss the condition of the township’s roads and attempt to determine a plan of action for repair work.

6. Correspondence from DCCD outlining significant technical deficiencies with the Early Bird/Night Owl Plan Application has been received. No comments have been received from DEP.

Secretary Warfel has mailed the letter of approval (stating required conditions) for the plan to Mr. Knorr and Mr. Lenker.

7. Grant monies from FEMA and PEMA, in the amount of \$15,961.48, with respect to the Township's Tropical Storm Lee application have been deposited into the Township's General Fund. The remainder of the dirt & gravel road grant money for Water Company Road, in the amount of \$6,385, has also been received and deposited into the General Fund,

8. Supervisors discussed the request made by the Millersburg Area Ambulance Association to have Upper Paxton Township listed as Co-Applicant on their Local Share Municipal Grant Application. The ambulance association is applying for funds to purchase a new ambulance to replace the aging model that is often out of service due to repair work. In order to be eligible to apply for funds, the Ambulance Association needs to have a municipality act as Co-Applicant on the grant application. Ron Hepner made a motion that the Board pass a Resolution to support the Millersburg Area Ambulance Association in their efforts to obtain gaming money to purchase a new ambulance and act as Co-Applicants on the Local Municipal Share Grant Application. The grant process also requires that a non-contiguous municipality seek sponsorship from the Dauphin County Commissioners in order to apply for a Local Share Municipal Grant. Ron Hepner moved that the Board approve correspondence directed to the Dauphin County Gaming Advisory Board requesting that the Dauphin County Commissioners sponsor the Local Share Municipal Grant Application being submitted by Upper Paxton Township and the Millersburg Ambulance Association in an effort to obtain funds to purchase a new ambulance. Second by Joe Snyder. All in favor, motion carried.

9. John Orr and Betty Warfel are in the process of reviewing the 2012 budget in order to determine whether the township could award any additional paving projects for this season.

Public Comments: None

With no further business to discuss, Ron Hepner moved to adjourn. Second by Joe Snyder. All in favor, motion carried. Meeting adjourned at 10:30 a.m.

Respectfully submitted,

Betty A. Warfel, Secretary