

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
September 14, 2016**

Those in attendance: Ron Hepner, John Orr and Robert Stoner, Supervisors; Peter Howland, Esquire; Wendy Wentzel, Treasurer; Luanna Zimmerman, Secretary/Manager; Joshua Brown, Matthew Reiley, Rick Leonard, John Mangle, David Sassaman, and John Strawser.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the August 8th special bid opening meeting, the August 10th monthly meeting and the August 24th monthly meeting were reviewed. Robert Stoner made a motion to approve the minutes of the August meetings. Second by John Orr. With all in favor, motion carried. Treasurer Wendy Wentzel presented a monthly financial report and list of bills for payment. Upon review of financial documents, John Orr made a motion to accept the Treasurer's report and approve payment of the bills. Second by Robert Stoner. All in favor, motion carried. Wentzel informed the Board that the payment from the settlement from the Upper Dauphin Income Tax Office litigation had been received.

Old Business:

1. Ron Hepner stated that various trash items have been discarded at the Township compost center and the Township has to pay to dispose of this trash. Residents have responded to the article, regarding this illegal dumping, in the Upper Dauphin Sentinel and want the compost center to remain open. At this point, the Supervisors will not close the compost center but will explore options such as surveillance cameras or a way to control access to the compost center.
2. Ron Hepner stated that a preconstruction meeting was held with the contractors and the new township administration building will be started in late September or early October.
3. Pete Howland informed the Board that the plan, showing the Long boundary lines, from Bill Burch should have been recorded with the Long agreement. Howland said that he prepared an addendum to say the plan is attached to the agreement. He also provided confirmatory deeds with the new legal descriptions. Ron Hepner will contact Long and have him sign the documents and have them notarized. Howland will record the documents.
4. Matthew Reiley presented the signed, notarized amendment to his stormwater operations and maintenance agreement. Supervisor Ron Hepner signed the agreement and Wendy Wentzel notarized it. Pete Howland will record the agreement.

New Business

1. Ron Hepner stated that the form, to keep the Township account active, from Riverview Bank was signed and delivered to the Millersburg Branch. It was noted that at this time the Supervisors will keep the account open.
2. The Board reviewed the site plans, prepared by Burch Associates, for David's Community Bible Church parking lot extension. John Orr made a motion to have the plans sent to the Township Engineer, Light-Heigel, for review and upon the Engineer's concurrence approve the plans. Second by Robert Stoner. With all in favor, motion carried.
3. The Supervisors set a date of October 4, 2016 at 12:00 noon for a road inspection meeting. A budget meeting was scheduled for October 11, 2016 at 4:00 p.m. Wendy Wentzel and Luanna Zimmerman will prepare a notice to advertise the budget meeting in the Upper Dauphin Sentinel.
4. John Orr spoke with Pete Howland regarding building materials for the new township administration building. Orr asked if the Township could give the contractors sales tax exempt forms. Howland produced documentation for Orr's review.
5. Ron Hepner provided the Board with a letter from the Veterans of Foreign Wars Post 5507. This letter states that the Millersburg Halloween Parade is scheduled for Wednesday, 10-19-16, from 7-9 p.m., with the rain date the following evening. The Supervisors decided to set Upper Paxton Township's Trick-or-Treat night the same night as the Borough Trick-or-Treat night, which is scheduled for Thursday, 10-27-16, from 6-8 p.m.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. John Orr seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary