

**Upper Paxton Township Board of Supervisors
Monthly Meeting
August 24, 2016**

Those in attendance: Ron Hepner, John Orr and Robert Stoner, Supervisors; and Luanna Zimmerman, Secretary/Manager.

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Roadmaster's Report: None

New Business:

1. The Supervisors acknowledged overages in materials and understand that they are valid overages in quantities for materials used for Paxton Drive and Matter Lane for 2016 paving projects contracted with Meckley's Limestone Inc. The Board requested a detailed breakdown from Manager Zimmerman when the remainder of the invoice for this paving is received. Robert Stoner made a motion to authorize Treasurer Wendy Wentzel to pay these overages. Second by Ron Hepner. With all in favor, motion carried.
2. The Board discussed snow plowing for the 2016 – 2017 winter season. Ron Hepner will contact someone who is interested in plowing. A bid for a truck and driver will also be written up and advertised.
3. Supervisors reviewed the invitation for the Annual Township Convention to be held at the West Hanover Township Recreation Center on October 6, 2016. Robert Stoner is planning to attend. Luanna Zimmerman will contact Robyn Loesch for information on the speaker for this event.
4. Luanna Zimmerman reported that Chris Walter is not able to fulfill her role as Township Auditor for the Millersburg Fire Company for the 2015 audit due to health reasons. John Orr made a motion to appoint Jo Anne Horchler as Township Auditor for the Millersburg Fire Company. Second by Robert Stoner. With all in favor, motion carried. Luanna Zimmerman will contact Jo Anne Horchler.
5. Supervisor Hepner reported that the proposed ordinance revisions are still being reviewed by the Board. Hepner asked Luanna Zimmerman to contact Diane Krug of Tri – County Regional Planning Commission and ask her to attend the 9-28-16 monthly meeting.

6. John Orr made a motion to waive the requirement for a Land Development Plan for the new Township Administration Building. Second by Ron Hepner. With all in favor, motion carried.

Old Business:

1. The Board discussed the contracts (General Construction, HVAC, Plumbing and Electrical) for the proposed new Township Administration Building. John Orr stated that he wants to speak with Engineer Larry Cox and the electrical low bidder regarding exterior lighting for the new building. The Supervisors also discussed the placement of sidewalks around the new building, the water line, a security system, the kitchen, and files for the proposed new building. **a.** John Orr made a motion to award the General Construction contract for the new administration building to Heim Construction at \$320,460.00 accepting the following deduct alternates; 1. Roofing, 2. Siding, 4. Painting, 5. Vinyl Base, 6. Kitchen, 7. Nantucket Waincot, and 8. Flooring. Second by Robert Stoner. With all in favor, motion carried. **b.** John Orr made a motion to award the Electrical Construction contract to SAS, Inc. at a total of \$104,150.00 (accepting the add alternate of Lightning Protection) contingent upon meeting with SAS Inc. to review the project, their references and performance. Second by Robert Stoner. All in favor, motion carried. **c.** John Orr made a motion to award the Plumbing Construction contract to Eshenaur at \$35,432.00 , accepting the deduct alternate 1. Kitchen. Second by Robert Stoner. With all in favor, motion carried. **d.** John Orr made a motion to award the HVAC Construction contract to Eshenaur at \$52,200.00. Second by Robert Stoner. With all in favor, motion carried. The total awarded amount is \$512,242.00. A “Ground Breaking” will be scheduled for some time in September.

Public Comments: None

With no further business on the agenda, John Orr moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 12:25 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary