

**Upper Paxton Township Board of Supervisors  
Monthly Meeting  
March 23, 2016**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Luanna Zimmerman, Secretary/Manager; Steve Erdman, Roadmaster; Chris McGann; Diane Myers Krug of Tri-County Regional Planning Commission.

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag.

**Public Comments:** None.

**Roadmaster's Report:**

1. Roadmaster Steve Erdman reported that the roadcrew is wrapping up from the winter season. They are in the process of servicing the Township vehicles. They are also moving ground to get ready for the proposed Township building project.
2. Erdman stated that road bid packages had been reviewed yesterday with PennDOT representative Scott Lehman. A bid package for applying dust suppressant to some dirt roads in the Township must be prepared and submitted for Lehman's review. John Orr said that the Landfill Road project will possibly need to be engineered. Orr stated that it could be difficult to stabilize the streambank. A permit from DEP would need to be obtained for this project. Keith Heigel of Light-Heigel will be contacted to possibly engineer the Landfill Road project.

**Old Business**

1. Diane Myers Krug reviewed several ordinances with the Board. The list is as follows: wireless communication facilities and definitions, signs, keeping of domestic animals, building permits (when are they required and penalty for not obtaining a permit), certain regulations for the agricultural district, sewage disposal systems and holding tank regulations, and a snow/ice ordinance. Krug stated that she will work on the final draft of ordinance revisions/additions for the Township and present it at the 04-27-16 Township meeting. It would then be reviewed by the Supervisors, the Zoning Officer and Solicitor.
2. John Orr informed the Board that he had spoken with Don Klinger regarding the 50% performance bond that the Supervisors had agreed to, for the proposed new building, at the 03-09-16 meeting. He stated that Klinger told him that he was comfortable with a 10% performance bond. John Orr made a motion to change the amount of the performance bond to 10%. Seconded by Ron Hepner. All in favor, motion carried. Orr also told the Board that Klinger will have the building plans completed in the near future.
3. Ron Hepner stated that there is a meeting scheduled with the Millersburg Fire Company to discuss a new contract on 03-31-16, at 7:00 p.m., at the Millersburg Firehouse.
4. Supervisors reviewed the email from Township Solicitor Pete Howland regarding the Upper Dauphin Income Tax Office update. There is a meeting scheduled for 03-29-16 at the Dauphin County Court House. Luanna Zimmerman will contact Pete Howland and find out if he is planning to attend.

## **New Business**

1. Chris McGann informed the Board that Millersburg Borough is applying for a grant from DCNR Bureau of Recreation and Conservation to be used for the Borough Parks. McGann asked for a letter of support from the Township. Luanna Zimmerman will prepare a letter on behalf of the Township and the Board of Supervisors. McGann also stated that the Borough is moving forward with the Plum St/Chelton Avenue stormsewer project. He said there are currently 13 parcels of land that the Borough needs to obtain easements from the landowners in order to move forward with the project. He said they will be offering the landowners compensation for these easements but suggesting that the landowners donate the money back to the project. McGann said they plan to be breaking ground on this project summer or early fall of 2016. If residents call the Township with questions concerning this project, McGann stated that we are to refer them to him. It was also mentioned that the Borough is hosting an asphalt training on 04-21-16 at the Borough building. McGann invited the roadcrew to attend.
2. Four bid packages have been prepared for various roadwork in the Township. These bid packages were reviewed with PennDOT representative Scott Lehman. A fifth bid package for dust suppressant will also be prepared and sent to Lehman for review. John Orr made a motion to advertise these bid packages in the 04-05-16 and 04-12-16 issues of the Upper Dauphin Sentinel. Seconded by Robert Stoner. All in favor, motion carried. John Orr also made a motion to open the bids on 04-25-16 at 10:00 a.m. and award them at the 04-27-16 Township meeting. Second, Robert Stoner. With all in favor motion carried.
3. It was noted that there will be a dedication ceremony for the State Route 147 Bridge (coming into Millersburg) on 04-07-16 at 11:30 a.m. The bridge will be dedicated as the Private Warren Snyder Memorial Bridge. The ceremony will be held at the Millersburg American Legion. John Orr and possibly Ron Hepner will attend. Luanna Zimmerman will inform Jackie with Sue Helm's office.
4. John Orr made a motion to adopt the DAP-2 resolution from Dauphin County. This resolution names Luanna Zimmerman, on behalf of Upper Paxton Township, to apply for reimbursement for expenses incurred by the Township for Winter Storm Jonas. Second by Robert Stoner. With all in favor, motion carried.

**Public Comments:** None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 12:05 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary