

## WORKSHOP MEETING MINUTES

June 11, 2012

Those in attendance: Ron Hepner, Chairman; Joe Snyder and John Orr, Supervisors; Betty Warfel, Secretary/Treasurer; Randy Witmer, Zoning Officer; Stephen Erdman, Roadmaster; Michael Phillips, James Hauptman, Chris McGann, Kathy Wolfe, Mr. & Mrs. Allen Shaffer, and Thomas Shaffer.

The meeting was called to order at 9:00 a.m. by Chairman Hepner. All present recited the Pledge of Allegiance to the flag.

Public comments: None

### New Business:

1. James Hauptman, of Hillside Christian Fellowship addressed the Board to request permission to temporarily close the Township's portion of Spice Alley during the church's Bible School. This is the first time that Bible School has been held at this location. Bible School will be held from June 25<sup>th</sup> through June 29<sup>th</sup> from 5:00 to 9:30 p.m. Joe Snyder made a motion that Hillside Christian Fellowship be granted permission to close this section of Spice Alley during the dates and times that Bible School is being held. Second by John Orr. With all in favor, motion carried. The Millersburg Fire Company and Millersburg Ambulance Association will need to be informed of this planned street closure.
2. (a) Michael Phillips inquired whether the Township or some other entity is responsible for removal of the trailer currently situate on the Harris Transportation property if its' location does not meet Floodplain requirements. The Harris Transportation property is scheduled for public sale by Deibler & Shoop, Auctioneers , June 30<sup>th</sup>. The trailer is now considered as an accessory building, not a residence, by Harris Transportation. If the trailer's use was to be changed from an accessory building to a place of residence, the new owner would need to have a surveyor verify that it is located above the 100 year floodplain. Randy Witmer stated that if the trailer is now situate on a property that is zoned as commercial, it is not permitted to be used as a residence under the Township's Code of Ordinances. Township officials will send written notification to Mr. Harris and Deibler & Shoop to advise that the trailer is incorrectly listed as a possible place of residence on the Public Sale Notice and inform all parties concerned of the Township's position with respect to the floodplain and zoning issues. (b) Second, Mr. Phillips inquired whether the surface problem on Arch Street will be repaired. Roadmaster Erdman told Mr. Phillips that this road repair work is on the schedule and will be done as soon as the crew can get to it. (c) In a third inquiry, Mr. Phillips sought clarification on the location of the property line between the Harris Transportation and Lisi properties. He stated that the excavator for the Lisi project wants to run water into a swale instead of the retaining pond created by the Harris plan. Tom Shaffer shared that this section of Arch Street was abandoned by the railroad and that the township is not the owner. This line would be determined by the surveyor hired by the property owners.
3. Mrs. Allen Shaffer addressed the Board regarding the problem she has with the smoke from her neighbor's outdoor wood-burning stove creating an annoyance as it comes over her home. Supervisors advised Mrs. Shaffer that the Township did not adopt an Ordinance to deal with outdoor woodburning stoves. Chairman Hepner advised that Mrs. Shaffer will need to contact DEP to learn what regulations are contained in the State's Ordinance and how enforcement is handled.

4. Kathy Wolfe and Chris McGann introduced themselves as new representatives of Millersburg Borough. Ms. Wolfe apologized for the repairs to the swinging bridge not being completed in time for the high school baseball season. (a) One of the issues that the Borough representative wished to address was the ownership of the bank along Millersburg Riverfront Park. The river bank is eroding and is in need of stabilization. Tom Shaffer advised that the Township's section of the river bank is 20' wide at the gun club and narrows as it goes north to the area of Center Street. Exact lines would need to be determined by a surveyor. Riverfront Park and the portion of the MYO Park behind the grandstand are built on an old landfill and the ground is not stable. John Orr stated his opinion that stopping the erosion would not be an easy or inexpensive fix. Various methods of stabilizing could be used including use of rip rap or other large materials. Flow calculations would also need to include ice (weather permitting) as well as river water. Chairman Hepner clarified the provisions of the Millersburg Ferry Boat's permit issued by the Army Corps. Of Engineers with regard to maintenance of the ferry wall. This permit would not cover work to be done on the river bank. Chris McGann stated that he is researching grant opportunities and requested that the Supervisors cooperate with the Borough's application process. If McGann is successful, Supervisors would be willing to participate in the grant process. Historical issues may be encountered with the grant process because of the ferryboat permit's provisions. (b) Millersburg Borough's workshop meetings are held on the 4<sup>th</sup> Wednesday of each month at 7 p.m. Supervisors are also welcome to attend Committee meetings. (c) The Borough's Zoning Development Plans are currently on hold. Board members did not respond to Ms. Wolfe's inquiry as to whether Upper Paxton Township would be open to joint zoning. (d) Discussion ensued with respect to proposed Act 13 Model Ordinance for Natural Gas Impact Fee Act.

#### Old Business

1. With respect to the burned-out duplex property in Lenkerville, Randy Witmer reported that activity appears to be going on at the home. Supervisors will invite the owner to attend Wednesday evening's meeting to provide an update on the cleanup process.
2. The revised plan received from Early Bird/Night Owl Storage was reviewed. John Orr stated that he does not see any significant changes on this plan. The basin issue remains to be the paramount problem with the plan. Orr would like to be reasonably assured that the basin would contain a porous bottom for infiltration to prevent an on-going mosquito problem. Supervisors are taking this issue very seriously under the new guidelines and hope to prevent the water ponding problem that occurred under the old guidelines at the Harris Transportation property. The Board will not sign the proposed plan until the report is received from DEP.
3. Supervisors reviewed the Addendum to the Agreement of September 14, 2011, to extend the collecting of the 2011, 2012, and 2013 delinquent Township Per Capita Taxes with J. P. Harris Associates, LLC. Following discussion, Ron Hepner moved that the Board approve the Addendum to the Agreement of September 14, 2011, with J. P. Harris Associates, LLC, for collection of the delinquent Per Capita Taxes. Joe Snyder seconded this motion. All in favor, motion carried.

#### Roadmaster Report

1. Steve Erdman reported that the dirt roads are in good shape and gutters and pipe ends have been cleaned. Potholes throughout the township have been patched. Roadside mowing and weed-whacking has been completed. New tires have been purchased for the 4800 truck. Debris has been cleaned up following recent storms.

2. Paving by Meckley's on Senator Drive will be scheduled for later this year to allow the pavement to settle. The road crew will cut down brush at Isle of Q in preparation for the tar and chip. The road will be prepped and the work will be scheduled with Hammakers' to be done very soon. No dust suppressant will be put on the road at Paxton this year.
3. Chairman Hepner reported that material will need to be put back in the ditch at the corner of Railroad and Fourth Streets in Lenkerville. Discussion regarding the installation of reflective posts at all ditches ensued.
4. Scott Adrian contacted Chairman Hepner to extend a thank you to the road crew for patching the entrance way to the parking lot at his condo. In response to Adrian's inquiry about mowing the retention pond in Lenkerville, Erdman advised that this mowing will be done when the boom mower is put back on. The road crew will also be performing some maintenance work and putting in rip rap at the retention pond.
5. Supervisors discussed the problems being encountered with the old Woods mower. Money designated in the budget for the purchase of a new truck may need to be used to purchase a mower. Estimates on a Bush Hog mower are about \$8,600. Prices on a mid-mount mower will be obtained. Costars prices will be sought on flail or disk blades. These costs will be requested and reviewed prior to purchase.
6. Rick LeVan, of PennDot Municipal Services, accompanied Roadmaster Erdman on Woodside Station Road and Lenker Station Road. LeVan advised that if the Township does not do maintenance work on Lenker Station Road by September, this road may be dropped from the municipal services list. Use of a bulldozer and purchase of shale would be required to fix this road. Dropping the road from the list would result in approximate loss of \$1,600 a year in liquid fuels funds. This road cannot be repaired for this amount of money. Options include returning the land to the landowners, abandoning the road, or posting "no maintenance" signs. Problem spots on Short Road will be fixed when the road crew has time to make the needed repairs.
7. Chairman Hepner is awaiting a response from the company that will be grinding up the materials at the compost center. He was informed that the Township would be contacted about setting up a date after May 30<sup>th</sup>. The issue at Tandy Lane has been taken care of.
8. Paving work on Charles Road is on hold until a determination can be made of funds that will be available following the Senator Drive and Isle of Q projects and Water Company Road.
9. John Orr has been in contact with Steve Quigley from Ned Smith Center regarding the required repairs at Water Company Road. No correspondence has been received from Joe Whitcomb of Eastern Industries. Engineers have advised that 36" pipe would be acceptable. Installing pipe would be less expensive than placing rip rap. The bare rock could be cleaned, which would result in less rip rap being needed at the site. A head wall could be ordered, if deemed necessary. An oval basin with rip rap will be required. The Supervisors and Roadmaster will meet at the Ned Smith Center on Wednesday, June 13<sup>th</sup> at 7:00 a.m. to develop a plan of action for the project.
10. Supervisors and Millersburg Borough representatives discussed options for next year's street sweeping. The sweeper leased from A&H Hagy was not acceptable. Tom Shaffer stated that the street sweeping is not done each year to benefit the public. Street sweeping removes the winter materials placed on the Township's roadways so that it does not clog the basins. The sweeping saves

the road crew a lot of work and is good for the environment. Research will be conducted to find a new company to provide a street sweeper next year.

11. Steve Erdman informed the Board that some residents of Sheets Road are dumping sod into the ditches on both sides of the Township's pipe. These residents need to be informed that the sod must be removed. Supervisors will look into this matter.

12. Secretary Warfel inquired as to the status of the Dirt & Gravel Grant Money. Erdman stated that the work has been completed. A large pothole has developed and may not pass inspection. Roadmaster will contact officials to perform an inspection so that the rest of the grant money can be released to the Township.

13. Chairman Hepner directed Erdman to have potholes on Railroad Street filled in a timely fashion. Joe Snyder directed Erdman to contact PennDot to inquire whether an inlet could be installed at the corner of Summers Road and Shippen Dam Road.

14. Tom Shaffer informed the Board that he will need to replace pipe on his property to handle the stormwater runoff that comes onto his property from the Travitz development. Even though Bob Coleman lifted the lid on the Township's basin, the water still runs into the road and washes away the stone on Shaffer's property. Various methods that could be used to handle the runoff were discussed. Supervisors will make a site visit to view this problem on Wednesday after their assessment of Water Company Road at Ned Smith Center is complete.

15. Supervisors reviewed a report received from the Millersburg Pool Association. No action required.

16. Randy Witmer has received no information regarding a trailer that is proposed to be placed along Route 147 at Paxton.

17. Joe Snyder stated that he feels the new John Deere mower is not doing a good job at MYO Park. He asked whether the mower could be serviced under warranty in order to do a better job. Valley Ag & Turf will be contacted about this service request.

18. John Orr provided information he received from Catherine Radomsky regarding the changes being requested by Waste Management at the Dauphin Meadows Landfill. Radomsky alleges that other activity is being planned, most of which will occur in Mifflin Township. She just wanted to make the Board aware of the additional activity planned at the landfill site.

#### Public Comments

None

With no further business to discuss, Ron Hepner moved to adjourn. Second by Joe Snyder. All in favor, motion carried. Meeting adjourned at 11:20 a.m.

Respectfully submitted,

Betty A. Warfel, Secretary