

**Upper Paxton Township Board of Supervisors
Monthly Meeting
February 24, 2016**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Luanna Zimmerman, Secretary/Manager; Steve Erdman and John Hoffman, Roadcrew; Robin Straub of Deibler, Straub, and Troutman Insurance; Chris McGann; Pastor Moulfair, Megan LaBone, Emily English, Emilee Moore, Kaleb Moore, Miranda Knorr, and Rachael Bard.

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None.

Roadmaster's Report:

- a. Roadmaster Steve Erdman reported that he has prepared a list of road work for 2016. The projects total approximately \$311,000 and are as follows: Patching for Matter Lane and Summers Road, milling and blacktop for West Pearl Street, seal coating for Kahler Road. Additional roadwork is proposed for Paxton Drive, Snyder Mill Road, and Landfill Road. Luanna Zimmerman will contact Chris Hooper to schedule a meeting to find out if the Snyder Mill Road project is eligible for funding through the Dirt and Gravel/Low Volume Road Program. John Orr, Steve Erdman, and John Hoffman will attend a seminar on geotextiles on 3-01-16. After this seminar, the Supervisors will meet with the roadcrew to discuss this proposed roadwork and prepare bid packages.
- b. Ron Hepner made a motion for Steve Erdman to arrange to have core samples done on certain roads. Second John Orr. With all in favor, motion carried.
- c. Ron Hepner stated that he got a quote from Golden Equipment Co. to rent a street sweeper for the week of May 2-6. One of the roadcrew would operate the machine. The cost is \$2,600 per week. Robert Stoner made a motion to rent the sweeper from Golden Equipment Co. Seconded by John Orr. All in favor, motion carried.
- d. John Hoffman provided the Supervisors with an update on equipment repairs and maintenance. Hoffman stated that the rear boom flail motor needs replaced. Robert Stoner made a motion to authorize Hoffman to order the motor. Second John Orr. With all in favor, motion carried.

Old Business:

1. Chris McGann provided the Supervisors with an update on the Chelton Avenue Stormsewer Project. McGann stated that the Borough is moving forward. He said that the engineering firm of Herbert, Rowland & Grubic are taking over for Brinjac. They will do the construction management and implementation for this project. He said it has not been decided what company will be doing the actual work. He expects the project to be completed by the end of 2016. McGann also stated that the property owner who wishes to be compensated because part of this project will be taking place on her property, is going to be approached tomorrow with an offer. Letters will be mailed out to 10 adjacent landowners for easement acquisitions.
2. McGann also brought up the following topics for discussion: he stated the Borough spring clean-up day is set for 4-09-16, he asked for the cooperation from the roadcrew to help with road closures, as they have done in the past, for the Memorial Day Parade and the Halloween Parade, he also asked if the Township roadcrew would service the Borough

snow plows. In addition, McGann stated that the Borough Zoning Ordinances will be in place in the next few months. This will be form based zoning.

3. The Supervisors will continue to review the snow/nuisance ordinances provided to them and will follow up with Diane Krug from Tri-County Regional Planning Commission for her recommendation.
4. The Supervisors reviewed the plan, invoice, and legal description for the Scottie Long property provided to them by William Burch. Luanna Zimmerman will contact William Burch and ask him to attend the Township meeting on 3-09-16 to discuss with Solicitor Howland as to how we will move forward. Zimmerman will also send copies of the plan and legal description to Peter Howland. The invoice for this work and a copy of the plan will be sent to Mr. Long.
5. The Small Project Stormwater Management Spreadsheet provided by Keith Heigel was reviewed. John Orr will contact Heigel with questions he has regarding this.
6. Robert Stoner made a motion to contact Melvin Leshner of Cove Equipment Sales and arrange to advertise the Ford Jubilee Tractor for the up-coming sale in April. A \$1,500 reserve will be placed on the tractor. Second by Ron Hepner. All in favor, motion carried. Luanna Zimmerman will contact Melvin Leshner.

New Business

1. Robin Straub of Deibler, Straub & Troutman Insurance presented the summary of coverage for insurance (the Inland Marine Policy and Worker's Compensation Policy) for the Township. Straub explained the change in price for the Workers' Compensation Policy. It was also noted that the premium is due on 3-01-16.
2. Roadmaster Erdman made the Supervisors aware that a resident owning land on Paxton Drive is intending to do some road realignment on Paxton Drive/Malta Road. Supervisor Orr commented that this project might need to be engineered and he is concerned about liability. Further comments are reserved until the resident presents this before the Board.
3. Appliances containing Freon that are collected at Spring Clean-up will need to have the Freon removed. Luanna Zimmerman spoke with Troy Lehman and he will remove the Freon at a charge. It was decided that the Township will charge residents \$20 for an item containing Freon. This is the fee that the Dauphin County Recycling Center charges for someone to drop off an item containing Freon. This will be noted in the advertisement placed in the Sentinel.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 12:30 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary