

Upper Paxton Township Board of Supervisors

Special Meeting

November 12, 2015

Those in attendance: Ronald Hepner, Chairman; John Orr and Robert Stoner, Supervisors; Betty Warfel, Secretary/Treasurer; Luanna Zimmerman, Manager; Stephen Erdman, Roadmaster; and John Hoffman, Jr.

The meeting was called to order by Ron Hepner at 10:00 a.m.

Public Comments: None

New Business

Preparation of 2016 Budget: A special meeting duly advertised in the November 3, 2015 issue of the Upper Dauphin Sentinel was held in order to prepare the proposed 2016 township budget. The proposed balanced budget plan includes opening cash assets, proposed income, and anticipated expenses.

The road crew presented a list of items that will need to be purchased and repairs that need to be made in the near future, as follows:

- (1) Estimated costs for tires for the loader (\$1,810) and the red Ford pickup (\$1,755); 2 tires for the grader (\$1,014) to be purchased in the spring.
- (2) Repairs to the loader – possible kit and valves, either \$66 each for 2 valves or \$1,356 each for kit and valves; possible replacement of starter – cost unknown; cost to purchase a new loader - \$190,000.
- (3) Repairs to the grader – replace long blade cylinder – cost unknown; purchase new bristles – cost unknown; starter may need to be replaced – cost unknown; and 2 tires (listed above).
- (4) Replace gasket in John Deere Tractor – cost unknown.
- (5) Repairs to flail mower – Stephenson Equipment will at it when it is mounted. The valve body can be repaired in-house – cost unknown.
- (6) Backhoe – does not need any work.
- (7) Dynapack roller – hydraulic seal leaks will need to be repaired – cost unknown.
- (8) The trucks are in good working order.
- (9) Proposed schedule for replacement of equipment: Five year plan – (1) the loader, (2) the 1997 International 4900 Truck, and (3) the 1954 tractor. Ten year plan – (1) the 2006 Ford F550, (2) the grader, and (3) the backhoe. With respect to the International truck, Steve Erdman would like to retain this vehicle because of its four-wheel drive capability. This ability is essential when plowing streets in Lenkerville, as well as, plowing on Tarry Hall Road and Paxton Drive. It is also useful for hauling stone in the summer months.
- (10) John Hoffman reported that the 2005 truck available in Maryland appears to be in good condition; however, he did not drive it.
- (11) Supervisors requested the road crew provide their feedback on whether to purchase a truck for plowing or contracting out some of the snowplowing duties.

Income from taxes, business licenses and permits, fines, interest, rent, intergovernmental revenue, charges for services and special assessments were estimated to be \$864,500.22 in 2016.

The Liquid Fuels allocation of \$218,527 to be received in 2016 will be used solely for highway projects.

Supervisors adjourned for lunch and a brief meeting with Keith Heigel at 12:00 p.m.

Supervisors re-adjourned into regular session at 1:30 p.m. Proposed expenses for general government, public safety, recycling collection and disposal, public works, and special assessments were estimated. Employee salaries will be discussed at an Executive Session following the November 25th workshop meeting.

The proposed budget will be reviewed and subsequently advertised for public view and comments at either the December Monthly or Workshop meeting.

Public Comments: None

With no further business to be discussed, Ron Hepner made a motion to adjourn. John Orr seconded this motion. With all in favor, motion carried. Meeting adjourned at 2:00 p.m.

Respectfully submitted,

Betty A. Warfel, Secretary