

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
November 11, 2015**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Betty Warfel, Secretary/Treasurer; Peter Howland, Esquire; Luanna Zimmerman, Manager; Sean Grim, Emergency Management Coordinator; and Bill Burch.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None.

Chairman Hepner congratulated Robert Stoner on his election to the office of Township Supervisor at the November 3rd general election.

Approval of Minutes and Financial Report: Minutes of the October 14th monthly meeting and the October 28th workshop meeting were reviewed. Robert Stoner made a motion to approve the minutes of the October meetings. Second by John Orr. With all in favor, motion carried. Treasurer Warfel presented a monthly financial report and list of bills for payment. Upon review of financial documents, John Orr made a motion to accept the Treasurer's report as presented and approve payment of the bills. Second by Robert Stoner. All in favor, motion carried.

Old Business:

1. Sean Grim addressed the Board to present the Emergency Operations Program and request that the Supervisors reauthorize the plan as no changes are required at this time. Grim also provided materials for the updated Hazard Mitigation Plan for the Board's review. A Resolution and Promulgation are required to adopt and enact the updated EOP. Following review of the documents, John Orr made a motion to pass the Resolution to approve and adopt the Emergency Operations Program. Robert Stoner seconded the motion. With all in favor, motion carried. Secretary Warfel will provide the executed documents to Millersburg Borough.
2. Supervisors proceeded to review a petition submitted to request that streetlights be installed on Lentz Avenue, Shaffer Drive, and the intersection of Charles Road in the Cloverly Acres development. The process required for installation of streetlights in an established development was discussed. Manager Zimmerman will contact PP&L to gather information on the installation process.
3. Additional work on the Township newsletter was tabled until the gaming grant presentation has been prepared.
4. The Board reviewed information received from Brian McFeaters, Sewage Enforcement Officer, with respect to the Donna Stroup septic planning module application. McFeaters stated that the planning module is acceptable and the application may be executed and sent to the Department of Environmental Protection for review. John Orr made a motion to approve the Donna Stroup septic planning module Resolution. Second by Robert Stoner. All in favor, motion carried. Secretary Warfel and Chairman Hepner executed the application documents for submission to DEP.

5. Supervisors discussed the pros and cons for purchasing a used truck for snowplowing or hiring a private contractor to perform snow removal services. Options include (a) selling one or two of the current trucks and purchasing one pre-owned vehicle which would require the operator to have a CDL license; (b) plowing with only four trucks; and (c) hiring a private contractor to handle some routes. Supervisors will discuss with the road crew whether it is critical to have four-wheel drive on a truck. If a private contractor is hired, a set of expectations would need to be prepared and a contract entered into setting forth the terms of the agreement. John Orr made a motion to sell the 1988 Ford truck. Robert Stoner seconded the motion. With all in favor, motion carried.

6. Discussion of the presentation for the gaming grant meeting centered on a list of questions received from the Gaming Advisory Board and revision of the power point presentation. Information received from Keith Heigel will be included in the revised presentation. John Orr and Robert Stoner will both present information for the verbal portion of the hearing.

New Business

1. The road crew will begin cleanup of the Hottenstein/Kocher Glen in the upcoming weeks. Several of the large downed trees will be salvaged for timber or firewood.

2. Supervisors discussed whether to rent a street sweeper or have a contractor perform street sweeping services in the upcoming year. A more detailed scope of work will be developed in order to gather cost estimates.

3. Marty Sowers, of Light Heigel, suggested that the Board consider establishing a change of use category on the Zoning Fees Schedule. Following discussion, John Orr made a motion to establish a change of use category for a fee of \$100.00 on the Township's Zoning Fees Schedule. Second by Robert Stoner. All in favor, motion carried.

4. The duties and responsibilities of a Constable were discussed.

Public Comments: None

With no further business to be discussed, Robert Stoner moved to adjourn. Second by John Orr. All in favor, meeting adjourned at 8:55 p.m.

Respectfully submitted,

Betty A. Warfel, Secretary