

**Upper Paxton Township Board of Supervisors
Workshop Meeting
October 28, 2015**

Those in attendance: Ron Hepner, John Orr and Robert Stoner, Supervisors; Betty Warfel, Secretary/Treasurer; Luanna Zimmerman, Manager; Steve Erdman, Roadmaster; and John Hoffman, Jr.

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None.

Roadmaster Report:

- a. Steve Erdman reported that all road projects for 2015 have been completed. Guide rails have been installed.
- b. The shoulders and edges have been filled on Etzweiler Road. Stakes have been placed for liability purposes.
- c. Parts on the roller and dump truck are broken and will need to be repaired.
- d. Work still remaining to be done includes fill around the pipe on River Road.
- e. Cracksealing will be done during good weather.
- f. John Hoffman plans to take a look at a 2005 used International dump truck located in Maryland to determine if it would be a viable replacement for the F800 dump truck. The cost of the truck is \$35,000; without plow and spreader - \$30,000.
- g. Hoffman is also in the process of preparing a list of repairs needed to and replacement of vehicles and equipment for budget purposes. Supervisors would prefer a list containing pieces of equipment in order of need to replace the items within the next five to ten years.
- h. Discussion ensued of entering into a limited area mutual services agreement with Washington Township for snow plowing duties on several Township roads.
- i. Steve Erdman requested that he be allowed to purchase two tires for his truck. Repair of truck wheels was also discussed.

Old Business:

1. Following discussion, Supervisors set the 2015 budget preparation meeting for Thursday, November 12, 2015, at 10:00 a.m.
2. Supervisors proceeded to discuss preparation of the Power Point presentation for the Dauphin County Gaming Board Local Sharing Municipal Grant Application to be presented at the public hearing to be held on November 18th. Supervisors and Luanna Zimmerman will meet to prepare the presentation documents on November 5th at 1:30 p.m.
3. Board members reviewed the content of proposed articles to be included in the next issue of the Township newsletter.

New Business:

1. Supervisors reviewed the documents required to install the proposed planning module for the septic system located on the property of Donna Stroup. The documents were provided by William Burch and Associates. Following discussion, John Orr made a motion to pass the documents on to Brian McFeaters, Sewage Enforcement Officer, and ask him to provide a letter or verification that it passes Department of Environmental Protection guidelines before the Board passes the Resolution allowing the system to be installed. Second by Robert Stoner. With all in favor, motion carried.
2. Board members reviewed the proposed fees for engineering, zoning and UCC Enforcement services to be provided by Light-Heigel in 2016. Appointments for vendors to provide these services will be made at the Reorganizational Meeting in January.
3. Supervisors and Roadmaster discussed the possible repair or replacement of the pipe on Rife Road in 2016 or 2017.
4. Supervisors discussed a request received for placement of a handicapped parking space sign to be installed on Sixth Street in Lenkerville. Roadmaster Erdman was instructed to place a handicapped parking sign at the space directly in front of the home of the resident making the request.
5. The Board will also discuss with the road crew the work hours which will need to be expended on labor required to construct the new Township building, i.e., excavation work for the water line. This will impact the amount of time the crew can spend on road projects in 2016.

Public Comments: None

With no further business on the agenda, John Orr moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 11:56 a.m.

Respectfully submitted,

Betty A. Warfel,
Secretary