

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
October 14, 2015**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Betty Warfel, Secretary/Treasurer; Peter Howland, Esquire; and Luanna Zimmerman, Manager.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None.

Approval of Minutes and Financial Report: Minutes of the September 9th monthly meeting and the September 23rd workshop meeting were reviewed by the Supervisors. John Orr made a motion to approve the minutes of the September meetings. Second by Robert Stoner. With all in favor, motion carried. Treasurer Warfel presented a monthly financial report and list of bills for payment. Upon review of financial documents, John Orr made a motion to accept the Treasurer's report as presented and approve payment of the bills. Second by Robert Stoner. All in favor, motion carried.

Old Business:

1. Ron Hepner reported that the 1988 Ford truck has been repaired. Emory Ramberger has agreed to perform snow plowing duties on an on-call basis for the upcoming winter season. Supervisors discussed whether hiring an additional part-time employee for plowing snow or contracting someone with their own truck would be a better option for the winter months. Ron Hepner and Manager Zimmerman will prepare an advertisement for publication in the next two issues of the Upper Dauphin Sentinel seeking applicants for snow plowing services using their own vehicle.
2. Supervisors reviewed an estimate received from WW Pallet Company for grinding and hauling away materials at the Township's compost center. The estimated cost will be at least \$3,000 but not more than \$4,000. John Orr made a motion to proceed to hire WW Pallet Company to come in and clean up the compost center. Second by Ron Hepner. With all in favor, motion carried.
3. Board members proceeded to discuss the possible sale of the Township's mountain land. Manager Zimmerman was instructed to contact a vendor who could provide an estimate of the value of timbering the land. Following the receipt of this information, a decision whether to put the property out for bid will be made at the next meeting.
4. Supervisors reviewed information provided by Attorney Howland regarding a summary judgment and distribution plan for the Upper Dauphin Income Tax Office lawsuit. Supervisors confirmed that they are not in favor of a forensic audit.
5. Robert Stoner advised that Bill Specht is working with PP&L to install another style of street light at the corner of Earl Drive and Cornell Drive. Mr. Specht will personally incur the expense for this project. A petition to determine interest in erecting street lights on Shaffer Road and Lentz Avenue is being circulated. Possible placement

of street lights on the south end of Charles Road was also discussed. Information for assessment for properties on Chestnut Street that will be served by the new street light is being compiled to forward to the Tax Assessment Office.

6. Supervisors and Luanna Zimmerman will attend a hearing on November 18th with the Dauphin County Gaming Advisory Board to present information on the Local Sharing Municipal Grant Application submitted by the Township to obtain funds for the construction of a new municipal administration building. A power point presentation will be prepared for this hearing.

7. Board members reviewed proposed articles to be included in the next edition of the Township newsletter.

8. Chairman Hepner advised that the Edward J. Howard, Douglas L. Howard and Scott L. Howard Final Subdivision Plan was approved by the Dauphin County Planning Commission. The plan creates a side yard addition to Tax Parcel 65-017-014. Comments received on the Dauphin County Subdivision and Land Development Report No. 15-101 were reviewed. Robert Stoner made a motion that the Board approve and sign the Howard final Subdivision Plan and provide the same to William Burch and Associates for recording. John Orr seconded the motion. All in favor, motion carried.

New Business

1. The Board reviewed correspondence received from the Pennsylvania Department of the Auditor General advising that the 2015 Commonwealth state aid allocation supporting the Volunteer Fire Relief Association of the local fire company which serves Upper Paxton Township is the amount of \$24,587.31. Ron Hepner moved to approve that the entire distribution in the amount of \$24,587.31 be distributed to the Millersburg Fire Company Relief Fund. Second by Robert Stoner. All in favor, motion carried.

2. The results of a test performed on the well providing drinking water to the Township administrative building determined that the water is unsafe for human consumption. Supervisors reviewed information obtained from Tulpehocken Water regarding rental of a water cooler to provide safe drinking water for the office. Robert Stoner made a motion to rent a water cooler and purchase 3-gallon jugs of water from Tulpehocken Water. John Orr seconded the motion. With all in favor, motion carried.

3. Supervisors reviewed a request for donation from Sun Home Health Care. Following discussion, Board members decided to decline this request.

4. Supervisors and Attorney Howland proceeded to discuss the ten-year Agreement with the Millersburg Fire Company No. 1 entered into in December, 2005, which sets forth the millage for the Township's fire tax. Although this Agreement will expire in December, 2015, the fire company has requested an extension to review their needs prior to entering into another agreement. Ron Hepner made a motion to grant a one-year extension of the Millersburg Fire Company Agreement with the option of a second year, if required. Second by Robert Stoner. All in favor, motion carried. Attorney Howland suggested that both parties enter into an Amendment to the Agreement setting for the extension arrangement. Manager Zimmerman will contact Fire Chief Doug Snyder in order to have the document prepared.

5. Supervisors proceeded to review correspondence dated October 9th from Earl Richard Etzweiler setting forth several issues he has with work proposed or performed by the Township on Middle and Etzweiler Roads. These concerns include the installation of an infiltrator and replacement of a pipe on Middle Road. The letter also set forth concerns regarding the berms and a ditch on Etzweiler Road. Chairman Hepner will contact Mr. Etzweiler to set up a meeting to discuss his concerns.

6. Supervisors and Attorney Howland discussed the current prevailing wage regulations.

Public Comments: None

With no further business to be discussed, Ron Hepner moved to adjourn. Second by Robert Stoner. All in favor, meeting adjourned at 8:40 p.m.

Respectfully submitted,

Betty A. Warfel, Secretary