

**Upper Paxton Township Board of Supervisors
Workshop Meeting
September 23, 2015**

Those in attendance: Ron Hepner, John Orr and Robert Stoner, Supervisors; Betty Warfel, Secretary/Treasurer; Luanna Zimmerman, Manager; Steve Erdman, Roadmaster; and Diane Myers-Krug of Tri-County Planning Commission.

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None.

Roadmaster Report:

- a. Steve Erdman reported that all paving work, except for Green Street, has been completed for the 2015 season. Sealcoat work has also be completed.
- b. Infiltrator installation work has not begun on Middle Road.
- c. John Hoffman has completed the third roadside mowing of the year.
- d. Mid State Paving will not begin milling work until tomorrow. Work on the pipework on Summers Road will begin on Monday, September 28th.
- e. Applications for DEP permits for Chelton Avenue have been completed and filed.
- f. Erdman will be checking inlets to remove any trees that may be growing out of them.
- g. The road crew will begin patching potholes.
- h. Supervisors and Roadmaster will conduct a road inspection on October 20th beginning at 10:00 a.m. Erdman will be taking road measurements on several roads including Paxton Drive, Rising Sun Road and Landfill Road.

Old Business:

1. Diane Myers Krug attended the meeting to present additional suggested revisions to the Section 27, Part 11 – General Regulations of the Township’s Code of Ordinances as a followup to those discussed at the August workshop meeting. Suggestions included the following:
 - a. *Part 11- 27-1102 Use Regulations:* Residential Open Space/Conservation Design Development Option. [1] permitted by conditional use mandatory in the Conservation (CN) and Agricultural (A) zoning districts ; [2] optional in the Residential Suburban (R-S) zoning district. In the Agricultural District limits must be compatible with current regulations.
 - b. *Part 11 – 27-1102 D Sewage Disposal and Water Supply:* – Development permitted under the residential open space/conservation design development option shall be served by a community sewage disposal system and by a community water supply system.
 - c. *Part 11 – 27-1102 B (6) Configuration of required open space* – sets forth considerations for open space/conservation design options; (6) [e] allows for open space to be in one contiguous lot, except that the preserved open space may be separated by creeks, lakes and a maximum of one street.

- d. *Part 11 – 27-1102 E Information required prior to submitting an application for residential open space/conservation design development approval.* This section sets forth the items for discussion which the developer would bring before the Board of Supervisors to make sure that all parties are in agreement. The information would show the applicant's intent for the open space and make sure that the design is manageable.
- e. *Part 11 – 27-1102 F Use of Open Space.* Sets forth the uses permitted in the open space. Uses must be recreational and non-commercial.
- f. *Part 11 – 27-1102 G Maintenance.* This section addresses the cost and responsibility for maintaining common facilities and open space land shall be borne by the property owner, homeowner's association, etc.

The Department of Conservation and Economic Development is currently reviewing the Township's Floodplain Ordinance for participation in the Floodplain Management CRS program. If changes are suggested, updates may need to be included in Chapter 27 Part 12 of the Code of Ordinances. A map of the agriculturally preserved farms in the Township will be provided to us. Ms. Myers-Krug will attend the October workshop meeting to discuss further revisions with the Board.

- 2. The Township's newsletter will be prepared in November in order to include a complete report on the cost of road projects. Deadline for other article topics is October 14th.

New Business

- 1. Supervisors proceeded to review the Christopher and Maranda Hoover Final Subdivision Plan prepared by William Burch and Associates. The plan proposes a side yard addition for Lot 9 on Tax Parcel 65-015-033. Comments received from the Dauphin County Planning Commission Document 15-095 were also reviewed. Following discussion, Ron Hepner made a motion that the Board sign the Christopher and Maranda Hoover Subdivision Plan. Second by John Orr. With all in favor, motion carried.
- 2. Board members reviewed the Edward Howard, Douglas Howard and Scott Howard Subdivision Plan as prepared by William Burch and Associates. The plan proposes a side yard addition for Lot 1 on Tax Parcel 65-017-046. Supervisors also reviewed comments received from the Dauphin County Planning Commission on Document 15-101. This plan has not yet been approved by the DCPC.
- 3. Supervisors have scheduled the Road Inspection for October 20th at 10 a.m.
- 4. The road crew will be instructed to begin installation of the infiltrator on Middle Road. Correspondence will be prepared to Earl Richard Etzweiler to advise him of the work which will begin on the Township's easement on the property.
- 5. Ron Hepner reported on the Dauphin County Tax Collection Meeting he attended last week. As of this time last year, earned income tax collections are up by five percent. Keystone Collections had a good audit of their financial records.
- 6. John Orr and Robert Stoner will be attending the Dauphin County Association of Township Officials Convention on October 1st.

7. Ron Hepner consulted with JCT Realty to determine an approximate value of the Township's parcel in Lenkerville. Discussion ensued as to how to proceed with the sale of the property.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 12:20 p.m.

Respectfully submitted,

Betty A. Warfel,
Secretary