

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
September 9, 2015**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Betty Warfel, Secretary/Treasurer; Peter Howland, Esquire; Luanna Zimmerman, Manager; Tom Snyder and Ruth Coleman.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: Tom Snyder, a resident of Goodling Road, addressed the Board with respect to the possible placement of gates on the Township's emergency road. Snyder stated that he is aware that the emergency route is a convenience for the residents of Goodling Road and that it is an alternative route in the event of an emergency. He advised that most of the residents have no complaints about traffic or dust on the emergency route. Snyder and Ruth Coleman stated that they would prefer the route remain open for the residents' use. ATVs are not a recurring issue on the route. A discussion of the Township's liability for property and injury lawsuits ensued. The ditches placed on the route by the Township's road crew are not conducive for comfortable passage for emergency vehicles transporting patients. Possible terminology for signage to be placed at the entrance to the route was discussed. Supervisors decided to take no further action on installing gates until further opinions from residents are considered. In the meantime, the ditches will be graded to improve the surface of the emergency route. The cost to abandon Goodling Road and relocate the roadway to the emergency route would involve pipe placement and raising the road surface and would be an extremely costly project.

Approval of Minutes and Financial Report: Minutes of the August 8th monthly meeting and the 26th August workshop meeting were reviewed by the Supervisors. Robert Stoner made a motion to approve the minutes of the August meetings. Second by John Orr. With all in favor, motion carried. Treasurer Warfel presented a monthly financial report and list of bills for payment. Upon review of financial documents, John Orr made a motion to accept the Treasurer's report as presented and pay the bills. Second by Robert Stoner. With all in favor, motion carried.

Old Business:

1. Supervisors proceeded to discuss the possible sale of the Township's property adjacent to the Lenkerville Elementary School. Ron Hepner reported that the exact acreage of the tract has not been determined. A residence on the southwest corner of the property is partially constructed on the Township's land and requires a right-of-way easement over the property to have access to a public roadway. Attorney Howland advised that the property could be sold by a quit-claim deed. Supervisors discussed whether to sell the property by sealed bid or public auction. Ron Hepner will contact a certified appraiser to determine the estimated per acre price of the parcel.

New Business

1. The Board reviewed a request received from Chris McGann to set a price for Millersburg to purchase road salt from the Township for the 2015-2016 winter weather season. The cost of a ton of road salt under the Township's current Costars contract has increased from \$65.97 to \$84.36 for the upcoming season. Following discussion, John Orr made a motion that the Township sell road salt to Millersburg Borough at our cost. Second by Robert Stoner. With all in favor, motion carried.
2. Millersburg Borough has notified the Township that the annual Millersburg Halloween Parade has been scheduled for Wednesday, October 21st from 7 p.m. to 9 p.m., with a rain date set for the following evening. The Township will hold Trick or Treat Night on the same evening as set by Millersburg Borough.
3. Supervisors proceeded to review a proposed Acknowledgment and Release Form for volunteers prepared by Manager Zimmerman. John Orr moved that pending Attorney Howland's review, the Board adopt the form and put it into use immediately. Second by Ron Hepner. All in favor, motion carried.
4. The road crew has notified the Board that the 1988 Ford Dump Truck is due for inspection. They are having difficulty finding replacement parts due to the age of the truck. Supervisors discussed whether to retain or sell the truck. Luanna Zimmerman will advise John Hoffman to get the truck ready for inspection.
5. Board members discussed the retention pond situate on private property alongside Woodside Station Road. A neighboring property owner was concerned about silt runoff killing fish in his pond. Dauphin County Conservation District will check on the earth disturbance at the site to determine the best remedy for any possible silt runoff issues.
6. Supervisors and Roadmaster Erdman will begin preparing a road analysis in order to prioritize road projects for the 2016 budget.

Public Comments: None

With no further business to be discussed, Ron Hepner moved to adjourn into Executive Session at 8:15 p.m.

Executive Session:

Supervisors entered into Executive Session to discuss personnel issues. Hepner made a motion to return to regular session at 8:55 p.m.

Regular Session:

Supervisors reconvened into Regular Session at 8:55 p.m. John Orr made a motion to re-establish Secretary/Treasurer Betty Warfel's salary to \$1,310 per month for the remainder of 2015. Second by Robert Stoner. All in favor, motion carried.

With no further business to be discussed, Ron Hepner moved to adjourn. Second by Robert Stoner. All in favor, meeting adjourned at 8:57 p.m.

Respectfully submitted,

Betty A. Warfel, Secretary