

**NOTICE TO THE RESIDENTS OF THE  
MILLERSBURG AREA SCHOOL DISTRICT**

**2012 OCCUPATION/PER CAPITA TAXES**

All persons eighteen (18) years of age or older by July 1, 2012, are liable for the two \$5.00 School Per Capita Taxes. There are no exonerations for these taxes.

1. **WHO MUST PAY**

All persons eighteen (18) years of age or older by July 1, 2012, who have an annual earned income from gainful employment of \$3,000 or more for the period of January 1, 2012, through December 31, 2012, are liable for the occupation tax as based on the assessment of \$250.

2. **PERSONS WHO MAY BE EXONERATED**

Any individual who will receive less than \$3,000 in earned income in the 2012 calendar year is not liable for payment of the \$250 occupation tax and may file for exoneration upon receipt of their tax notice. (Only earned income should be considered. Pensions, social security, dividends, etc., should not be included.)

3. **APPLICATIONS**

Applications for exoneration may be obtained from the local Tax Collectors and must be filed by February 28, 2013. Decisions on these applications will be made no later than the March, 2013, meeting of the School Board, assuming that applicant has filed his/her 2012 Earned Income Tax Return with the Keystone Collections Group. If applicant does not qualify for exoneration, applicant will be responsible for paying the taxes plus penalty. Applications will not be accepted after February 28, 2013.

All statements of earned income or proof of qualification for exoneration will be subject to audit.

All forms must be notarized and returned to the Tax Collector.

**MILLERSBURG AREA SCHOOL DISTRICT  
APPLICATION FOR EXONERATION FROM OCCUPATION TAX**

(Form must be **notarized** and filed with the Tax Collector before **February 28, 2013**.)

I hereby request that I be exempted from payment of the Occupation Tax by the Millersburg Area School District for the calendar year January 1 to December 31, 2012. I certify that I will earn less than Three Thousand Dollars (\$3,000.00), and further certify to the truth and accuracy of the information set forth below. I realize that misrepresentation by me may subject me to such penalties as provided by the Pennsylvania Crime Code of 1972 #334 18 CPSA 4904.

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SOCIAL SECURITY # \_\_\_\_\_ BILL # \_\_\_\_\_

NAME \_\_\_\_\_ Borough - Township (circle one)

ADDRESS \_\_\_\_\_

BIRTHDATE \_\_\_\_\_ TELEPHONE NUMBER \_\_\_\_\_

Are you a full-time student? YES NO Name of School \_\_\_\_\_

Semester Credit Hours \_\_\_\_\_

Are you a full-time housewife? YES NO  
Are you disabled? YES NO (If yes, date of disability \_\_\_\_\_ )  
Are you retired? YES NO (If yes, retirement date \_\_\_\_\_ )  
Are you unemployed? YES NO (If yes, date unemployed \_\_\_\_\_ )

TOTAL AMOUNT OF EARNED INCOME (1/1/12 - 12/31/12): \$ \_\_\_\_\_

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I am willing to furnish the Millersburg Area School District with any reasonable documentation requested by the District to verify my Application for Exoneration. I understand that failure to answer any questions or verification of any information may result in denial of exoneration.

**If my exemption status changes subsequent to the filing of this Occupation Tax Exoneration Request, I shall be responsible for written verification of this change in status to the Secretary of the Board, 799 Center Street, Millersburg, PA 17061, within thirty (30) days of such change.**

\_\_\_\_\_  
Applicant

Sworn and subscribed to  
before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

**ALL APPLICATIONS WILL BE SUBJECT TO AUDIT.**

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