

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
June 14, 2017**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Pete Howland, Esquire; Wendy Wentzel, Treasurer; Luanna Zimmerman, Secretary/Manager, and CPL Mark Mackachinas of the Pennsylvania State Police.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: CPL Mackachinas provided the Board with a police report for Upper Paxton Township. The report consisted of approximately 25 violations from June 1, 2017- June 14, 2017.

Approval of Minutes and Financial Report: Minutes of the May 24th monthly meeting were reviewed. Robert Stoner made a motion to approve the May 24th meeting minutes. Second by John Orr. With all in favor, motion carried. Treasurer Wendy Wentzel presented the May financial report. Upon review of financial documents, Ron Hepner made a motion to approve the financial documents. Second by Robert Stoner. All in favor, motion carried. Unpaid bills and interim bills were reviewed by the Board. Ron Hepner made a motion to pay the bills and approve the interim bills for payment. Second by Robert Stoner. With all in favor, motion carried.

Old Business:

1. Supervisors reviewed the Paxton Drive report given to them by Ed Fisher with Light-Heigel. It was discussed to look at costs for placing a guiderail along a section of Paxton Drive. The Board instructed Manager Zimmerman to prepare a letter to send, along with the report from Light-Heigel, to a landowner located on Paxton Drive.
2. The Board discussed dates for the dedication of the new administration building and Township Semiquincentennial. It was decided to hold the event Saturday, 8-26-17, from 10:00 a.m. to 1:00 p.m.
3. Ron Hepner made a motion to hire Cindy King to clean the Township administration building on a temporary basis. Second by Robert Stoner. With all in favor, motion carried. An advertisement will be placed in the Upper Dauphin Sentinel for a permanent cleaning person.

New Business:

1. Supervisors reviewed the revised Sponsler Plan, which was provided to them by Burch Associates. County comments for this project were reviewed as well. The Board will wait to hear comments from Township Engineer, Light-Heigel, before approving the plan. This will be revisited at the 6-28-17 Township meeting.
2. A quote from MIS for a WIFI extender (to extend WIFI to the Township garage) was reviewed. Robert Stoner made a motion to purchase the WIFI extender. Second by Ron Hepner. With all in favor, motion carried. The Board instructed Luanna Zimmerman to

contact Comcast, before making this purchase, to find out if they provide any equipment to extend wireless internet service.

3. Ron Hepner provided the Board with information on an "Asphalt Zipper" machine to reclaim roads. Supervisors reviewed this information and decided to table the decision to purchase this equipment.
4. John Orr made a motion to mandate that future road bid package advertising contain a pre-bid meeting/conference date and time. Second by Ron Hepner. All in favor, motion carried.
5. Additional information that was discussed is as follows: a.) John Orr questioned Pete Howland about current road bid packages and prevailing wage. b.) Light-Heigel's Review #2 of the Millersburg Assembly of God Church Plan was reviewed and discussed.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn into Executive Session. Robert Stoner seconded the motion. With all in favor, meeting adjourned into Executive Session at 8:30 p.m. to discuss a potential litigation issue.

Following discussion, the meeting reconvened at 8:55 p.m.

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary