

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
April 12, 2017**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Pete Howland, Esquire; Wendy Wentzel, Treasurer; Luanna Zimmerman, Secretary/Manager, Bill Burch, David Mortensen, Dean Bolton, Zach Caprio, Cole Shomper, Christian Wingard, Tyler Boyer, Matt Benedetto, Alexis Breslin, Dylan Zufall, Myah Long, Maverick Enders, Kayla Hunteon, Kira Snyder, Roman Miller, and Matt Snyder.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag. Ron Hepner provided the Millersburg High School students with a brief overview of the Township and the duties and responsibilities of the elected and appointed Township officials. Treasurer Wendy Wentzel also explained her position at Upper Paxton Township to the students.

Public Comments: Dave Mortensen questioned why his property is zoned Conservation District. He said, at this point, he is at full coverage as per the regulations placed on this district. He inquired as to whether the Supervisors could change the zoning or if this is something that needs to go to Dauphin County for approval. Ron Hepner informed him that there are two options. One being applying for a variance if he wants to build something, or the second, which would be possible rezoning. Pete Howland indicated that asking for a variance was the better of the two options. Howland said that rezoning could involve legal issues. John Orr pointed out that the reason that Mortensen's property is zoned Conservation is because it borders the Wiconisco Creek and that this is for stream bank protection. Mortensen also informed the Board of previous issues with snow removal, by the Township, on Isle of Q Road.

Approval of Minutes and Financial Report: Minutes of the March 8th monthly meeting, and the March 22nd monthly meeting were reviewed. Robert Stoner made a motion to approve the minutes of the March meetings. Second by John Orr. With all in favor, motion carried. Treasurer Wendy Wentzel presented the March financial report. Upon review of financial documents John Orr made a motion to approve the financial documents and pay the bills. Second by Robert Stoner. All in favor, motion carried.

Old Business:

1. Bill Burch informed the Board that he is looking to get approval on the Land Development Plan for a gymnasium for David's Community Bible Church. John Orr made a motion to approve this plan conditional that the comments from Township Engineer, Light-Heigel, were addressed. Second by Robert Stoner. With all in favor, motion carried.
2. John Orr made a motion to pay \$17,800.20 to SAS for electrical work on the new administration building. Second by Ron Hepner. All in favor, motion carried. Orr recommended to table the payment of \$5,138.09 to SAS until the 4-26-17 meeting.
3. John Orr made a motion to pay the following payments: \$1,771.60 to Eshenaur for plumbing for the new administration building, and \$1,786.00 & \$2,610.00 to Eshenaur for HVAC work done on the building. Second by Robert Stoner. With all in favor, motion carried.

4. Supervisor Orr informed the Board that he is working on elevations for the new parking lot at the Township site. He also stated that demolition of the old administration building is scheduled for Monday, 4-17-17. The roadcrew will be working with the demolition contractor to fill in the basement area. Members of the Millersburg Fire Company are planning a training for 4-13-17 at the old administration building. Power to the old building is scheduled to be removed on 4-13-17.

New Business:

1. John Orr made a motion to eliminate the lightning protection (for the new administration building) from SAS' contract. Orr said, at this point, if the lightning protection was installed it would not be concealed. Second by Robert Stoner. With all in favor, motion carried.
2. The Board reviewed two bids for repair of the bridge located on Bridge Road. The bids are as follows: \$8,500.00 – Paxton Precast & \$9,100.00 – Gene Ney. The Supervisors decided to table this until the 4-26-17 meeting.
3. Robert Stoner informed the Board that the Cherry Blossom Festival is scheduled for May 6, 2017 and the Memorial Day Parade is scheduled for May 29, 2017. The Township received notification that no local roads in Upper Paxton Township will be affected. Robert Stoner made a motion to approve these events. Second by John Orr. All in favor, motion carried.
4. Robert Stoner said that he and Luanna Zimmerman emailed Tony Subbio, with Tetrattech, the FEMA National Flood Insurance Program loss update worksheet from Upper Paxton Township.
5. John Orr said that John Hoffman mentioned that he would like to attend the PSATS Convention. After discussion, the Board decided to authorize Hoffman to attend the Convention in 2018.
6. Luanna Zimmerman provided the High School Students with a brief overview regarding per capita taxes.

Public Comments: Stormwater management for a lot in Rabbit Hill Estates was discussed with Bill Burch and Pete Howland. The question of stormwater management done in 1993 meeting current stormwater requirements came up. The plan was sent to Light-Heigel for their review. John Orr mentioned to Bill Burch about holding an informative training on this subject at the Upper Paxton Township Municipal Building. Burch said he is in favor of this and would participate. Burch then mentioned about scheduling a preliminary meeting regarding sidewalks in relation to the Pennsylvania Safe Routes to School Program. Ron Hepner said he would make some contacts and get something started.

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary