

**Upper Paxton Township Board of Supervisors  
Regular Monthly Meeting  
February 8, 2017**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Wendy Wentzel, Treasurer; Luanna Zimmerman, Secretary/Manager.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

**Public Comments:** None

**Approval of Minutes and Financial Report:** Minutes of the January 3<sup>rd</sup> Reorganization Meeting, January 11<sup>th</sup> monthly meeting, and the January 25<sup>th</sup> monthly meeting were reviewed. John Orr made a motion to approve the minutes of the January meetings. Second by Robert Stoner. With all in favor, motion carried. Treasurer Wendy Wentzel presented the January financial report. Upon review of financial documents Ron Hepner made a motion to approve the January financial documents and pay the bills. Second by John Orr. All in favor, motion carried. The December financial report was also reviewed. John Orr made a motion to approve the December financial report. Second by Robert Stoner. With all in favor motion carried.

**Old Business:**

1. John Orr provided the Board with an update on the 2017 road projects. He stated that 5 roads have been measured and the plan is to pave the following roads: Landis Drive, Isle of Q Road, and Summers Road. Pipe installation is to be done on Rife Road and Landfill Road along with work by Light-Heigel. Bridge repair is also planned for the bridge located on Bridge Road.
2. Ron Hepner stated that the Township has permission to use the bottom of the Weis Market/RML parking lot for Spring Clean-up. The date of Saturday, April 8, from 8 a.m. to 12 noon, was set for 2017 Spring Clean-up. Luanna Zimmerman will place an advertisement in the Upper Dauphin Sentinel and on the Township Website.
3. Supervisor Orr provided the Board with the following information concerning the new building: **a.)** Orr stated that power to the new Township Administration Building will be installed on 2/27/17. **b.)** Orr made a motion to approve the change order, in the amount of \$1,596.00, for Heim Construction. This change order was for time and materials needed to move a wall that would enlarge the vestibule of the new building. Second by Ron Hepner. With all in favor, motion carried. **c.)** Robert Stoner made a motion to decline a change order in the amount of \$11,198.00, to replace the siding with ledgestone in the porch area of the new building. Second by Ron Hepner. With all in favor, motion carried. **d.)** Robert Stoner made a motion to accept a change order from Heim Construction, in the amount of \$1,948.00, for a suspended ceiling in the meeting room of the new building. Second by Ron Hepner. All in favor, motion carried. **e.)** John Orr said that he had received an estimate from Paxton Precast for concrete walks and curb. This estimate was in the amount of \$10,800.00. Orr also said that he is waiting on an estimate from Heim Construction for concrete walks and curb. This bid was tabled until the 2/22/17 meeting.

## **New Business**

1. Ron Hepner told the Board that the Township had received information to participate in the 2020 Census Local Update of Census Addresses Operation. John Orr made a motion to pay Luanna Zimmerman for 21 hours more than her regular hours to participate in this on behalf of the Township. Second by Robert Stoner. With all in favor, motion carried.
2. Health Insurance Renewal information was reviewed by the Board. It was decided to table this renewal until Ron Hepner gets information from Millersburg Borough Manager, Chris McGann, on the health insurance that the Borough carries for their employees.
3. Robert Stoner made a motion to pay the following construction payments:  
Eshenaur (HVAC) - \$10,675.32  
Eshenaur (plumbing) - \$4,070.78  
SAS (electrical) - \$12,246.30  
SAS (electrical) - \$23,370.54  
Second by Ron Hepner. All in favor, motion carried.
4. Supervisors reviewed the form of bid for demolition of the current Township Administration Building. John Orr made a motion to authorize Luanna Zimmerman to advertise this in the Upper Dauphin Sentinel for 2 weeks if the person who is interested in moving the building decides that it is not feasible to do so. Ron Hepner seconded the motion. With all in favor, motion carried.
5. The Board asked Luanna Zimmerman to inquire with Chris Hooper of the Dauphin County Conservation District as to whether stream bank stabilization along Landis Drive would be eligible to receive grant money through Pennsylvania's Low Volume Road Program.

**Public Comments:** None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary