

**Upper Paxton Township Board of Supervisors
Monthly Meeting
January 25, 2017**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Luanna Zimmerman, Secretary/Manager; and Steve Erdman, Roadmaster.

The meeting was called to order by Vice Chairman Stoner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Roadmaster's Report: Roadmaster Steve Erdman reported that the road crew is currently working on equipment maintenance and repairs. He stated that he is also working with figures for upcoming roadwork costs and that he and John Hoffman are working with John Orr on measuring various roads in the Township. These measurements will be used to determine the type of repairs that will be done on the roads.

Old Business:

1. The Board reviewed the contract, with Dauphin County Conservation District, for Landfill Road. John Orr made a motion to sign the contract. Second by Robert Stoner. With all in favor, motion carried.
2. Supervisors discussed options for the Township Spring Clean – up Day. It was decided to table this discussion, as to when Spring Clean – Day will be held, until the February 8, 2017 meeting. Manager Luanna Zimmerman was instructed to inquire about moving this event to another location.
3. John Orr informed the Board that the following roads are being reviewed for possible road work. They are as follows: Landfill Road, Rife Road, Isle of Q Road, Landis Drive, Grange Hall Road, and Summers Road. These roads are being measured and the type of repair for each road is being determined.
4. After reviewing the January financial reports, it was decided to table approval of the reports until the Board gets some clarification from Treasurer Wendy Wentzel.

New Business:

1. John Orr made a motion to pay SAS for electrical work totaling \$25,567.00 and \$1,500.00 to Ken Rudy for painting. Second by Robert Stoner. All in favor, motion carried.

2. Robert Stoner made a motion to purchase 2 skids of calcium chloride from Halifax Township at the price of \$585.60 per skid. Second by John Orr. With all in favor, motion carried. It was noted that this is a reduced price and the product can only be purchased at this price if an entire truck load is purchased. If the purchase price is not reduced it would be \$811.90 per skid. Robert stoner made a motion to purchase only one skid of the product if the price is higher (\$811.90 per skid). Second by John Orr. All in favor, motion carried.
3. The upcoming PSATS Convention was discussed. Ron Hepner, Luanna Zimmerman, and possibly Steve Erdman will attend the Convention.
4. John Orr made a motion to approve Resolutions No. 1-25-17 & No. 1-25-17a stating that old records that are currently being stored in the attic of the current Township Administration Building will be destroyed. This will be done in accordance with the 2008 Municipal Records Manual (as amended in 2009), pursuant to the Municipal Records Act. (Resolution No. 1-25-17a lists the records that will be destroyed.) Second by Ron Hepner. With all in favor, motion carried.
5. Supervisor Orr provided the Board with a brief building update. Orr stated that ceilings will be installed on 1/31/17, Fry's Flooring will be installing the flooring in the bathrooms the first week of February, and the plumbing fixtures will be installed February 8th. Ron Hepner made a motion to approve the amended bid for flooring totaling \$10,650.00. Second by Robert Stoner. All in favor, motion carried.

Public Comments: None

With no further business on the agenda, Robert Stoner moved to adjourn. John Orr seconded the motion. With all in favor, motion carried. Meeting adjourned at 11:35 a.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary