

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
January 11, 2017**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Luanna Zimmerman, Secretary/Manager; Mike Long (Burch Associates), John Mangle, Jonas Smucker, Leroy Shade, and Martha Ovalle.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: 1.) John Mangle inquired about the winter maintenance schedule for Paxton Drive during a winter storm event. 2.) Jonas Smucker inquired about an extension of Medical Road. He said the area is gated off and he would like access to it. The Board checked tax parcel maps and informed Smucker that the property is privately owned by the Polk Foundation and he would need to get permission from the property owner to access the land. 3.) Mike Long, representing Burch Associates, inquired about plans for a subdivision, submitted by Terry Hoffman. Ron Hepner made a motion to approve these plans, with first approval by Dauphin County. Second by Robert Stoner. With all in favor, motion carried. 4.) Mike Long informed the Board that Burch Associates, on behalf of Jonas Smucker and Anna Mary Smucker (for their proposed Land Development Plan), will submit the stormwater management plans to Light – Heigel for their review and approval. Long also said that Smucker is in the process of doing a manure management plan.

Approval of Minutes and Financial Report: Minutes of the December 14th monthly meeting and the December 28th monthly meeting were reviewed. Robert Stoner made a motion to approve the minutes of the December meetings. Second by John Orr. With all in favor, motion carried. Treasurer Wendy Wentzel presented a monthly financial report. Upon review of financial documents, the Board decided to table approval of these financial documents until the January 25, 2017 meeting to get clarification on certain line items from Wentzel.

Old Business:

1. John Orr provided the Board with a brief update on the new Township Administration Building. Orr Stated that the contractors are in the process of hanging drywall and that the windows are scheduled to be installed on 1-12-17. He said that the HVAC and the electrical work is being done and that the building might be ready for interior painting in 2-3 weeks. John Orr made a motion to accept the proposal from Fry's Flooring, LLC for carpet and tile for the new administration building (materials only for the meeting room). Second by Ron Hepner. With all in favor, motion carried.
2. Martha Ovalle expressed her interest in possibly moving the current Township Administration Building to another location. Ovalle inquired as to whether the building is a brick or frame structure. Ovalle also reviewed timelines with the Board. Because of Ovalle's interest in moving the building, the Board tabled any estimates/conditions for demolition of the building until Ovalle makes a formal proposal for moving the building. Martha Ovalle said she is planning on letting the Board know of her intent by the January 25, 2017 meeting.

New Business

1. John Orr made a motion to approve payment of the bill for \$75,165.46 submitted by Heim Construction for construction of the new administration building. Orr stated that this bill had been approved by Architect Don Klinger. Second by Robert Stoner. All in favor, motion carried.
2. Luanna Zimmerman informed the Board that an inquiry was made on behalf of Gratz Borough for the roadcrew to haul winter material to the Gratz Borough site. The Board denied this request due to lack of manpower.
3. Ron Hepner made a motion to send Luanna Zimmerman to an upcoming training through Pennsylvania State Association of Township Supervisors. Second by John Orr. With all in favor, motion carried.
4. Ron Hepner informed the Board that he and Luanna Zimmerman are meeting with Robin Straub of Deibler, Straub & Troutman to discuss insurance renewal.
5. The Board discussed the upcoming roadwork for 2017. Supervisor Hepner asked Luanna Zimmerman to contact Golden Equipment to confirm the street sweeper rental for 2017.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary